

**Leelanau Montessori Public School Academy
Regular Meeting
Monday, November 20, 2017 7:00 p.m.
310 Elm Street Suttons Bay, MI 49682**

1. Call to Order: President Bordeaux called the meeting to order at 7:00 p.m.

2. Roll Call: President Bordeaux, Secretary Chaney, Trustee McConnell, Trustee Lutke, Trustee Bennett, Vice President Macdonald, Trustee Miezio

Absent: Treasurer Evans (excused)

Others: Eric Royston (HOS), Beth Bassett, Nicole Martin. Elizabeth Channer

3. Additions/Approval of November 20, 2017 Agenda:
Bordeaux requested omitting items #10 and #11.

***MOVED BY MIEZIO SECONDED BY MACDONALD TO APPROVE THE NOVEMBER 20, 2017 AGENDA AS AMENDED.
AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED***

4. Public Comment: None

5. Revision/Approval of October 16, 2017 Regular Meeting Minutes:
***MOVED BY MACDONALD SECONDED BY MCCONNELL TO APPROVE THE OCTOBER 16, 2017 REGULAR MEETING
MINUTES AS PRESENTED.***

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

6. HOS Report: Tabled until later in the meeting.

Old Business

7. Committee Reports:

a. Academic Excellence: Miezio reviewed the written submitted report.

b. Facilities: Macdonald commented that the committee meets weekly on Mondays at 8:30 a.m. Colleen commented they are finishing up working on the loan documents for the purchase of the building.

c. Finance: Bordeaux reviewed the submitted written report.

d. Fund Raising: Bordeaux reviewed the submitted written report.

e. Grant: Bordeaux reviewed the written submitted report.

f. Governance: Chaney reviewed the submitted written report.

g. Marketing: McConnell commented that the website is up to date. They are working on getting our Great Schools rating up. It is currently at only 4. Looking to create and sell t-shirts and additional logo gear.

***MOVED BY LUTKE SECONDED BY MIEZIO TO APPROVE THE COMMITTEE NOTES AND FINANCIAL REPORTS AS
PRESENTED.***

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

8. Future of Our School

a. Capital Campaign: Bordeaux commented that the capital campaign has raised over \$47,000.

b. Charter Update: Royston gave each Board member a print out of the checklist of items required by Bay Mills and to be submitted in March to finalize the charter.

c. Facility: Macdonald commented that the drawings are close to finish and they are gathering information for the submission of the USDA loan and the Chemical Bank loan is the plan B.

Head of School Update: HOS Eric Royston reviewed his submitted HOS report. Royston reviewed student achievement update and the budget. Royston commented that the Board needs to decide if they want to draw

the \$20,000-\$30,000 from the fund balance or combine two positions for the budget amendment in January. Bordeaux commented the finance team would make a recommendation for the December meeting. Chaney and McConnell commented that they felt the bad publicity and the lack of having a charter was the reason families left the school. Bordeaux commented she would like to see the staff stay in their current positions. Discussion regarding how to entice families with extra curriculums such as robotics chess, art, ect. Macdonald commented a special meeting needs to be scheduled as a requirement for the USDA loan.

New Business

9. Approval of 2017 GTB 2% Grant Application- Resolution #25-2017:

MOVED BY MACDONALD SECONDED BY MCCONNELL TO ADOPT RESOLUTION #25-2017 GTB 2% GRANT APPLICATION AS PRESENTED.

***ROLL CALL: BORDEAUX-Y, MIEZIO-Y, MACDONALD-Y, BENNETT-Y, MCCONNELL-Y, CHANEY-Y, LUTKE-Y
AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED***

10. Omitted

11. Omitted

12. Purchase Contract Extension: After discussion the following motion was made:

MOVED BY MCCONNELL SECONDED BY LUTKE TO APPROVE HEAD OF SCHOOL ERIC ROYSTON AND BOARD PRESIDENT SARAH BORDEAUX TO SIGN ALL DOCUMENTS REQUIRED FOR AN EXTENSION TO PURCHASE THE CONNIE BINSFELD BUILDING.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

13. Public Comment: None

14. Board Comment: McConnell thanked Kurt Sanford for all his hard work. Macdonald thanked everyone involved with the pie sales, Sip and Shop, Halloween Party, pancake breakfast, float making, and all the wonderful fundraisers. Everyone thanked Royston for all his hard work. Miezio commented she would like to see everyone at the Polar Express float on December 1st in downtown TC.

15. Adjournment: The Board agreed by consensus to adjourn at 8:47 p.m.

President

Date

Secretary

Date