

**Leelanau Montessori Public School Academy
Wednesday, November 14, 2018 6:00 p.m.
7401 E. Duck Lake Road Lake Leelanau, MI 49653**

- 1. Call to Order:** President Bordeaux called the meeting to order at 6:05 p.m.
- 2. Roll Call:** President Bordeaux, Vice President Macdonald, Secretary Chaney, Treasurer Lutke
Absent:, Trustee McConnell, Trustee Miezio (arrived at 6:08)
Others: Beth Bassett-recording secretary, Mariah Wanic-BMCC, Eric Royston via phone
- 3. Additions/Approval of November 14, 2018 Agenda:**

*Miezio arrived at 6:08 p.m.

Item #10 Approval of the 2018 GTB 2% grant application is to be removed from the agenda.

MOVED BY MACDONALD SECONDED BY LUTKE TO APPROVE THE NOVEMBER 14, 2018 AGENDA AS PRESENTED WITH OMITTING ITEM #10 FROM THE AGENDA.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

4. Public Comment: None

5. Revisions/Approval of the Regular Board Meeting Minutes October 17, 2018:

MOVED BY LUTKE SECONDED BY MACDONALD TO APPROVE THE OCTOBER 17, 2018 REGULAR MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

6. Head of School Report: Royston via phone, reviewed his written submitted report. Royston reviewed the student achievement summary and his meeting with Wes Souden regarding the budget. The budget amendment will come in January to approve with a preliminary budget to review in December. Royston updated the Board on the development coordinators happenings and reviewed the change in the calendar to accommodate the move to the CBB. Royston gave an update on the retention areas at the building.

Old Business:

7. Committee Reports:

a. Academic Excellence: No meeting held.

b. Facility:

Building Renovations: Renovations are on schedule. A decision needs to be made regarding the painting of the elementary area. The quote came in at \$1800. Discussion regarding the fencing, retention area, cabinet installation, and timeline.

Building Management: Royston is in discussions with Dodie Putney from the health department regarding the splitting of the bills. The next CBB Partnership meeting is Friday, November 16th.

c. Finance: Lutke reviewed the submitted committee report. The committee is looking to gather a complete list of new building expenses that are not included in the estimate. Lutke to get together with Beth Bassett to work on the accounting manual. The committee will continue to work on budget for a January amendment and evaluating if and when a bridge loan may be needed.

d. Fundraising: Bordeaux reviewed the committees submitted report. Bordeaux commented the 5K raised over \$5600, pie sales are ongoing, Evening of Art planning, and they have raised over \$11000 so far for scholarships.

e. Governance: Chaney reviewed the submitted committee report. Chaney commented that the A3 Model and mission/vision will be approved tonight. New Board candidate Paris Morse will go through the nomination process laid out by Bay Mills.

f. Grant: Bordeaux commented that she will be filling out an application for the Rotary Grant to help with the next 5 years strategic plan.

g. Marketing: Lead Marketing has been hired for marketing.

MOVED BY MACDONALD SECONDED BY LUTKE TO APPROVE THE OCTOBER COMMITTEE NOTES AND FINANCIALS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

New Business:

8. Strategic Plan and Vision/Mission Statement: Chaney commented the revised statement themes are student education focused.

MOVED BY MIEZIO SECONDED BY LUTKE TO APPROVE THE UPDATED STRATEGIC PLAN AND VISION/MISSION STATEMENTS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

9. Adoption Resolution Authorization of Lease MDHHS #44-2018:

MOVED BY MACDONALDE SECONDED BY CHANEY TO ADOPT RESOLUTION #44-2018 AUTHORIZATION OF LEASE MDHHS AS PRESENTED.

ROLL CALL: LUTKE-YES, CHANEY-YES, MACDONALD-YES, BORDEAUX-YES, MIEZIO-YES

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

10. Omitted

11. Public Comment: Mariah Wanic from Bay Mills commented that there will be Board training this spring and she will keep us updated on when and where the trainings will take place. Mariah Wanic also gave us our Epicenter accuracy percentages.

12. Board Comment: Miezio questioned the budget and change orders to the building and Lutke clarified the expenditures. Lutke commented that there will be a better picture next month of the budget.

13. Adjournment:

MOVED BY CHANEY SECONDED BY MACDONALD TO APPROVE ADJOURNMENT AT 7:15 P.M.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

President

Date

Secretary

Date