

Leelanau Montessori Public School Academy (LMPSA)
Wednesday, May 20, 2020
7401 E. Duck Lake Road, Lake Leelanau, MI 49653

1. Call to Order: President Macdonald called the Zoom meeting to order at 6:00 p.m.

2. Roll Call: President Macdonald, Trustee Morse, Trustee Lutke, Trustee Miezio, Vice President Bordeaux
Absent: Trustee McConnell, Secretary Abbott (arrived at 7:00 p.m.)

Others: Beth Bassett- Recording Secretary, Arden Wilson- Head of School, Mariah Wanic- BMCC, Bethany Sparling, Deb Shutt, Elizabeth Channer, Chelsea Boehrnsen

3. Additions/Approval of May 20, 2020 Agenda:

MOVED BY BORDEAUX SECONDED BY LUTKE TO APPROVE THE MAY 20, 2020 AGENDA AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED

4. Public Comment: None

5. Revisions/Approval of the April 10, 2020 Special Board Meeting Minutes:

MOVED BY BORDEAUX SECONDED BY LUTKE TO APPROVE THE APRIL 10, 2020 SPECIAL MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED

6. Revisions/Approval of the April 15, 2020 Regular Board Meeting Minutes:

MOVED BY BORDEAUX SECONDED BY LUTKE TO APPROVE THE APRIL 15, 2020 REGULAR MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED

7. Head of School Report: Head of School Wilson submitted her written report. Wilson gave an update on EOY activities, staffing and enrollment, budget and finance, academics and facility. Wilson reviewed the three reopening scenarios, and discussed the planning of purchasing two portable classrooms.

Old Business:

8. Committee Reports:

a. Academic Excellence: Wilson reviewed the committees written submitted report. Wilson commented the committee gathered in April and met several of the goals for the year and will meet one more time to adopt before the end of the year.

b. Facility: Wilson reviewed the committees written submitted report. Wilson commented the gardens are getting set up, Spinniken will be starting the grounds keeping, and the safety and security grant has been suspended. The removal of the walls between Hickory and Sprouts and Cedar and Sugar Maple was discussed.

c. Finance: Lutke commented that the committee met and discussed the PPP loan and its application. Lutke commented that the school should be able to use the total amount of the loan and hopes the total amount is forgiven. The loan forgiveness will give the opportunity to help purchase the two portable classrooms which will provide extra space for students and allow more families to join the community. Wilson commented the placement of the portables would be in the back parking lot. Wilson asked for any comments regarding the portables and Miezio commented it makes her anxious because of so many unknowns and Macdonald commented she has big concerns. Wilson commented it is not a large financial commitment at this time and the \$12K allows the school to move forward. Morse commented that more space is needed in the school for all ages. Lutke commented she feels confident that moving forward is a good idea for the future of the school and we have the

monies available with the 2% grant from the GTB to move forward with the project. Bethany Sparling and Chelsea Boehrnsen agreed that more space is needed for children and the growth of the school.

**MOVED BY MORSE SECONDED BY BORDEAUX TO APPROVE THE EXPENDITURE OF \$12,000 TO EXPLORE PURCHASING TWO PORTABLE CLASSROOMS FOR THE SCHOOL.
AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED**

d. Fundraising: Bordeaux reviewed the committees written submitted report. The Orchards at Sunset 5K is scheduled for October 17th and the committee will be submitting a calendar of events soon. Wilson commented she is interested in exploring the idea or a car wash fundraiser.

e. Grant: Morse reviewed the committees written submitted report. The committee will be submitting a grant application to the Raymond Pryke Foundation for scholarship monies.

f. Governance: Bordeaux reviewed the committees written submitted report.

g. Marketing: Bordeaux reviewed the committees written submitted report. Marketing will be reduced to \$6000 for the 2020-21 school year.

**MOVED BY LUTKE SECONDED BY MIEZIO TO APPROVE THE MAY COMMITTEE NOTES AND FINANCIALS AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED**

*** Abbott arrived via Zoom meeting at 7:00 p.m.**

9. iObservation : Head of School Evaluation Process: Macdonald commented that the state is not requiring a formal evaluation this year but suggests an informal evaluation be done for the head of school. After discussion it was decided the governance committee will be in charge of the process and review and will present to the board.

New Business:

10. Board Member Nomination for July Appointments Discussion: Abbott commented that three board of director positions will be expiring. Abbott and McConnell have submitted forms for reappointment and there will be one vacancy to fill.

**MOVED BY BORDEAUX SECONDED BY LUTKE TO APPROVE REAPPOINTING TOM MCCONNELL AND ANITA ABBOTT TO THE LMPSA BOARD OF DIRECTORS TERM ENDING JUNE 30, 2023.
AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED**

Bordeaux commented that the board positions for nominations would be Bordeaux- President, Lutke-treasurer, and Morse is considering VP. Abbott commented she would be open to giving up secretary for another position.

11. Preliminary Budget 2020-21: Lutke commented that due to uncertainty this is a conservative approach. This budget will be approved at the June 17th budget hearing.

12. Preliminary Budget Amendment 2019-20: Wilson commented that Wes from TCAPS adjusted the budget with a reduction in the state aid. Wilson commented that this will still leave a healthy fund balance.

13. Budget Hearing June 17, 2020: Approval of the 2020-21 budget will happen at next months meeting.

14. Public Comment: Beth Bassett thanked Arden Wilson for all her hard work over the past months.

15. **Board Comment:** Mariah Wanic commented that Board meetings will be held virtually until June 30th.

16. Adjournment:

MOVED BY MORSE SECONDED BY BORDEAUX TO ADJOURN AT 7:22 P.M.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

President

Date

Secretary

Date