

Leelanau Montessori Public School Academy (LMPSA)
Wednesday, May 17, 2023
8527 Government Center Dr. Suttons Bay, MI 49682

1. **Call to Order:** President Bordeaux called the meeting to order at 6:00 p.m.
2. **Roll Call:** President Bordeaux, Vice President-Secretary Abbott, Director LeFevre, Treasurer Lutke, Director McConnell, Director Kuhn

Absent: Director Korroch

Others: Arden Wilson-Head of School, Beth Bassett- Recording Secretary, Abby Mikolowski- Bay Mills

3. **Additions/Approval of May 17, 2023 Agenda:**

MOVED BY LUTKE SECONDED BY LEFEVRE TO APPROVE THE MAY 17, 2023 MEETING AGENDA AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

4. **Public Comment:** Beth Bassett commented that the Stone Soup event earlier today was a huge success.

5. **Revisions/Approval of the April 19, 2023 Regular Board Meeting Minutes:**

Vice President-Secretary Abbott requested amending the minutes. Item 10. BLDHD Lease Agreement, the third sentence will be amended as follows: The next step is approval by both boards.

MOVED BY LEFEVRE SECONDED BY MCCONNELL TO AMEND THE APRIL 19, 2023 REGULAR MEETING MINUTES, ITEM 10., THIRD SENTENCE AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

6. **Head of School Report:** Tabled until Head of School Wilson arrives.

7. **Committee Reports:**

- a. **Academic Excellence:** Director LeFevre reviewed the written submitted report. Director LeFevre commented that at next months meeting the Head of School evaluation will be approved.
- b. **Finance:** Treasurer Lutke reviewed the written submitted report.
- c. **Governance:** Vice President-Secretary Abbott reviewed the written submitted report. Board discussion regarding the back and forth between the Health Dept. and the school regarding terms of the new lease. The Board thanked Vice President-Secretary Abbott for all her hard work that has gone

- into the lease renewal process. Vice President-Secretary Abbott commented that Director Korroch will be stepping down and we will seek a replacement.
- d. **Grant:** President Bordeaux reviewed the written submitted report. Board discussion regarding the pilot food program project for next school year.
 - e. **Marketing:** No meeting held.

MOVED BY KUHN SECONDED BY MCCONNELL TO APPROVE THE MAY NOTES AND FINANCIALS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

8. BLDHD Lease Agreement: as discussed.

Tabled Item 6. Head of School report: Head of School Wilson presented her written submitted report. Head of School Wilson commented that the Stone School fundraiser was attended by over 150 people and was an amazing event.

New Business:

9. Reappointment of Trustee Anita Abbott:

MOVED BY KUHN SECONDED BY LEFEVRE TO APPROVE REAPPOINTING ANITA ABBOTT TO AN ADDITIONAL THREE-YEAR TERM SERVING ON THE LEELANAU MONTESSORI BOARD OF DIRECTORS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

10. Reappointment of Trustee Tom McConnell:

MOVED BY LUTKE SECONDED BY KUHN TO APPROVE REAPPOINTING TOM MCCONNELL TO AN ADDITIONAL THREE-YEAR TERM SERVING ON THE LEELANAU MONTESSORI BOARD OF DIRECTORS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

- 11. Facility Expansion Workgroup:** Head of School Wilson commented she has attached the meeting notes and reviewed the meeting. Director McConnell commented he has been reviewing a Montessori architecture book and walked the campus with the architect Michael Leaveck. Director McConnell commented the meeting was an envisioning/input session and it was commented the master plan will help guide the process. Field trips to visit other locations, universal access, and critical first impressions were discussed. President Bordeaux reminded the Board that we are authorized to 8th grade.

12. Board Meeting Schedule 2023-24 Resolution #2-2023:

MOVED BY ABBOTT SECONDED BY LUTKE TO ADOPT RESOLUTION #2-2023 BOARD MEETING SCHEDULE 2023-2024 AS PRESENTED.

ROLL CALL: BORDEAU-YES, LUTKE-YES, ABBOTT-YES, KUHN-YES, MCCONNELL-YES, LEFEVRE-YES

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

13. Approval of the GTB 2% Grant Application Resolution #3-2023:

MOVED BY LUTKE SECONDED BY KUHN TO ADOPT RESOLUTION #3-2023 GTB 2% GRANT APPLICATION AS PRESENTED.

ROLL CALL: BORDEAU-YES, LUTKE-YES, ABBOTT-YES, KUHN-YES, MCCONNELL-YES, LEFEVRE-YES

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

14. Preliminary Budget 2023-24: Head of School Wilson commented the budget looks good. H of S Wilson commented that there will be some carry over of at-risk monies, 2 1/2% staff increase per staff salary matrix, REAP increase, and continued growth of the fund balance.

15. Budget Hearing June 21, 2023: President Bordeaux announced the budget hearing and it will be coming soon to review.

16. Huntington Bank Signature Update-Student Activity Account Resolution #4-2023:

MOVED BY LUTKE SECONDED BY ABBOTT TO ADOPT RESOLUTION #4-2023 AS PRESENTED.

ROLL CALL: BORDEAU-YES, LUTKE-YES, ABBOTT-YES, KUHN-YES, MCCONNELL-YES, LEFEVRE-YES

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

17. Huntington Bank Signature Card Update- General Fund Resolution #5-2023:

MOVED BY LUTKE SECONDED BY ABBOTT TO ADOPT RESOLUTION #5-2023 AS PRESENTED.

ROLL CALL: BORDEAU-YES, LUTKE-YES, ABBOTT-YES, KUHN-YES, MCCONNELL-YES, LEFEVRE-YES

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

18. Drain Field Project Bid: Treasurer Lutke questioned the note at the bottom of the bid from Green Construction Group and the Board discussed the drain field project. It was clarified that this proposal is for the drain system renovation that will complete the request from Clay to complete the work that needs to be done before the drain field project. The Board proposed that they approve the bid with the note at the bottom be struck and obtain confirmation that the bid is for the completion of the drain field system renovation.

MOVED BY LUTKE SECONDED BY ABBOTT TO APPROVE THE DRAIN FIELD SYSTEM RENOVATION PER \$23,300 BID FROM GREEN CONTRUCTION GROUP TO COMPLETE THE PROJECT IN IT'S ENTIRITY AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

Director McConnell strongly suggested looking into the cost and installation of a flow meter.

19. Public Comment: Abby from Bay Mills suggested to follow through with installing a flow meter. Head of School Wilson commented she appreciated all the work that Vice President-Secretary Abbott has put into getting the lease to it's final stage.

20. Board Comment: Director Kuhn commented she will not be at the July and August meetings. Treasurer Lutke and Director Kuhn commented they both enjoyed their observation of classrooms time.

21. Adjournment:

MOVED BY LUTKE SECONDED BY MCCONNELL TO ADJOURN THE MEETING AT 7:31 PM AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED





Secretary

Date