

**Leelanau Montessori Public School Academy (LMPSA)
Regular and Annual Budget Hearing Minutes
Wednesday, June 16, 2021**

7401 E. Duck Lake Road, Lake Leelanau, MI 49653

Monthly Board of Directors Zoom Meeting: <https://zoom.us/j/95394886886?pwd=bUNzS3FHQ3ZsdTFGRXk1YVkdGNEUT09>
Meeting ID: 953 9488 6886 Password: 1VLFgK

1. **Call to Order:** President Bordeaux called the Zoom meeting to order at 6:05 p.m.
2. **Roll Call:** President Bordeaux, Vice President Morse, Trustee Miezio, Trustee McConnell, Trustee Korroch, Treasurer Lutke, Secretary Abbott

Others: Beth Bassett- Recording Secretary, Arden Wilson- Head of School, Abby Mikolowski- BMCC, Dani Geraci LMFF Pres., Chelsea Boehrsen

3. Additions/Approval of June 16, 2021 Agenda:

It was requested to add to the agenda item #7 Approval of the May 25, 2021 Special Meeting Minutes.

MOVED BY ABBOTT SECONDED BY MCCONNELL TO APPROVE THE ADDITION OF ITEM #7 APPROVAL OF THE MAY 25, 2021 SPECIAL MEETING MINUTES AS PRESENTED.

AYES: ALL NAYES: NONE ABSENT: 0 MOTION CARRIED

It was requested to add to the agenda item #12 to New Business Axios HR Contract and table #13 Debra Kuhn Oath of Office.

MOVED BY ABBOTT SECONDED BY MCCONNELL TO APPROVE THE JUNE 16, 2021 AGENDA WITH CHANGES.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

4. Public Comment: None

5. Annual Budget Hearing:

a. Open Public Hearing:

MOVED BY MORSE SECONDED BY ABBOTT TO APPROVE OPENING THE ANNUAL BUDGET HEARING AT 6:08 P.M.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

b. Budget Hearing: The budget was presented and reviewed by HOS Wilson and she stated a balanced budget was being presented.

c. Public Comment: None

d. Close Public Hearing:

MOVED BY MIEZIO SECONDED BY MCCONNELL TO APPROVE CLOSING THE ANNUAL BUDGET HEARING AT 6:11 P.M.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

6. Revisions/Approval of the May 19, 2021 Regular Board Meeting Minutes:

MOVED BY MCCONNELL SECONDED BY LUTKE TO APPROVE THE MAY 19, 2021 MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

7. Revisions/Approval of the May 25, 2021 Special Board Meeting Minutes:

LMPSA Minutes
6-16-21

MOVED BY ABBOTT SECONDED BY MCCONNELL TO APPROVE THE MAY 25, 2021 SPECIAL MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

- 8. Head of School Report:** Head of School Wilson reviewed her written submitted report. McConnell questioned if Wilson had seen any estimates on the renovation and she commented she did and it could cost an additional 19K beyond the 50K.

Old Business:

9. Committee Reports:

- a. Academic Excellence:** Korroch reviewed the written submitted report.
- b. Facility: Architect,** Michael Leaveck from LTDA, LLC presented drawings of the renovation project. Mr. Leaveck commented he could apply for the permits as well. Wilson commented that the 19K could be fundraised for and we could also cut back or delay parts of the project to bring the initial costs down. Wilson commented the drainfield project could be addressed at the January budget amendment and Wilson will contact Clay to inform him of the timeline.

MOVED BY MCCONNELL SECONDED BY ABBOTT TO APPROVE THE ARCHITECTUAL DRAWINGS SUBMITTED BY LTDA, LLC AS PRESENTED.

AYES: ALL NAYS: Nc. ONE ABSENT: 0 MOTION CARRIED

- c. Finance:** Lutke commented that the staff benefits have not increased for the upcoming year and we will be paying out staff PTO days for the year. Lutke commented that the summer program is included in this years budget and a meeting with LMFF has been scheduled to talk about scholarship funds. A building fund is being talked about to be added at 10% of fund balance each year.
- d. Fundraising:** Dani Geraci, LMFF president gave an update on the finances of LMFF. Natasha Martinson will be the new secretary and Rebeka Hall the new treasurer. Dani commented that long time volunteers Emily Miezio, Julie Yoffy and Emily Penninga will be stepping down. Many thanks for their years of service.
- e. Grant:** Morse reviewed the committees written submitted report. Morse will be stepping down and Angela Brennan will lead the grant committee.
- f. Governance:** Abbott reviewed the written submitted report. Abbott commented that the head of school evaluation has been completed and will be discussed later in the meeting. One more Board member is needed with Emily Miezio and Paris Morse stepping down.
- g. Marketing:** No meeting held.

MOVED BY MCCONNELL SECONDED BY MIEZIO TO APPROVE THE JUNE COMMITTEE NOTES AND FINANCIALS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

10. Approval of Final Budget Amendment 2020-2021 Resolution #8-2021:

MOVED BY LUTKE SECONDED BY MCCONNELL TO ADOPT RESOLUTION #8-2021 FINAL BUDGET AMENDMENT 2020-2021 AS PRESENTED.

ROLL CALL: BORDEAUX-YES, MORSE-YES. LUTKE-YES, ABBOTT-YES, MCCONNELL-YES, KORROCH-YES, MIEZIO-YES

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

11. Approval of Original Budget 2021-2022 Resolution #9-2021:

MOVED BY MCCONNELL SECONDED BY ABBOTT TO ADOPT RESOLUTION #9-2021 ORIGINAL BUDGET 2021-2022 AS PRESENTED.

ROLL CALL: KORROCH-YES, MORSE-YES, BORDEAUX-YES, MCCONNEL-YES, ABBOTT-YES, LUTKE-YES, MIEZIO-YES

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

12. June E-COVID Learning Plan Evaluation Resolution #10-2021:

Wilson confirmed that no changes were made to the original plan and there has been 100% participation.

MOVED BY ABBOTT SECONDED BY MIEZIO TO ADOPT RESOLUTION #10-2021 JUNE E-COVID LEARNING PLAN EVALUATION AS PRESENTED.

ROLL CALL: KORROCH-YES, MORSE-YES, BORDEAUX-YES, MCCONNEL-YES, ABBOTT-YES, LUTKE-YES, MIEZIO-YES

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

New Business:

13. Approval of The Axios HR Contract:

The contract with Axios HR will increase 3% and the best price is to commit to a three-year contract.

MOVED BY MCCONNELL SECONDED BY MIEZIO TO APPROVE A THREE- YEAR CONTRACT WITH AXIOS HR AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

14. Board Calendar Discussion: The Board agreed to keep the meeting schedule to the third Wednesday of the month at 6:00 p.m. with the meetings being held at the Connie Binsfeld Building conference room.

MOVED BY MCCONNELL SECONDED BY ABBOTT TO APPROVE THE 2021-2022 BOARD OF DIRECTORS MEETING SCHEDULE WITH THE MEETINGS BEING HELD THE THIRD WEDNESDAY OF THE MONTH AT 6:00 P.M. HELD AT THE CONNIE BINSFELD BUILDING CONFERENCE ROOM AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

15. Sharecare of Leelanau Inc. Lease Termination: McConnell commented he has been in contact with Sharecare and Julie Tarr. McConnell read the response email from Sharecare stating that they would need 22K to terminate the lease. The Board discussed possible options and agreed we would be unable to pay the monies requested and the following motion was made:

MOVED BY MCCONNELL SECONDED BY KORROCH TO APPROVE THE BOARD PRESIDENT SIGNING THE LEASE TERMINATION AGREEMENT WITH SHARECARE AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

16. Head of School Evaluation: Abbott reviewed the head of school evaluation process and Wilson was given a chance to reflect on her year. The Board also reflected on her year and commended

Wilson for all her hard work. All Board members agreed to an effective rating for Wilson and the following motion was made:

MOVED BY ABBOTT SECONDED BY LUTKE TO APPROVE A HEAD OF SCHOOL EVALUATION RATING OF EFFECTIVE FOR THE 2020-21 SCHOOL YEAR AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

17. Public Comment: Dani Geraci commented that Wilson has done an outstanding job under difficult circumstances. Abby Mikolowski agreed that Wilson has done a wonderful job as well as the Board.

18. Board Comment: Wilson commented that a special meeting may need to be called to address incoming bids and facility needs and gave a special thank you to Morse and Miezio for their time on the Board.

19. Adjournment:

MOVED BY MCCONNELL SECONDED BY LUTKE TO ADJOURN AT 7:47 P.M.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

Secretary

Date