

Leelanau Montessori Public School Academy (LMPSA)
Wednesday, January 15, 2020
7401 E. Duck Lake Road, Lake Leelanau, MI 49653

1. Call to Order: President Macdonald called the meeting to order at 6:02 p.m.

2. Roll Call: President Macdonald, Vice President Bordeaux, Trustee McConnell, Treasurer Lutke, Trustee Morse, Secretary Abbott

Absent: Trustee Miezio (arrived at 6:07 p.m.)

Others: Beth Bassett- Recording Secretary, Arden Wilson- Head of School, Mariah Wanic-BMCC, Dani Geraci, Irie Deters, Chelsea Boehrnsen

3. Additions/Approval of January 15, 2020 Agenda:

MOVED BY LUTKE SECONDED BY MCCONNELL TO APPROVE THE JANUARY 15, 2020 AGENDA AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

4. Public Comment: Thank you's to the Board for all their hard work.

5. Revisions/Approval of the December 18, 2019 Regular Board Meeting Minutes:

MOVED BY MCCONNELL SECONDED BY BORDEAUX TO APPROVE THE DECEMBER 18, 2019 REGULAR MEETING MINUTES AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

*Trustee Miezio arrived at 6:07 p.m.

6. Head of School Report: Head of School Wilson reviewed her written submitted report. Wilson updated the Board on fundraising, new hires, the Essential Elements document, academics, finance, and facilities. Wilson commented she is working on the framing the narrative for the bank and all the information that is needed to move forward with the priority needs: Wilson commented she will be looking for guidance from the governance committee on the lottery policy and Mariah Wanic offered to help if needed. Wilson expanded on the social emotional PD that the staff will be attending.

Old Business:

8. Committee Reports:

a. Academic Excellence: Wilson reviewed her written submitted report. Wilson gave a brief summary of how they are addressing academic achievement and growth.

b. Facility: Miezio commented the committee is meeting tomorrow.

c. Finance: Lutke commented the committee spent most of the meeting reviewing the budget amendment and discussing funding the portal classroom. Wilson met with Wes Souden who suggested exploring how to serve more children without any new debt. Lutke commented that the scheduling of the primary and toddler rooms next year will be looked at and created to maximize tuition dollars. A bridge loan may be needed in the summer.

d. Fundraising: Bordeaux reviewed the written submitted report. Bordeaux commented that LMFF has app. \$20,000 in funds including \$10,000 from the Raymond Pryke Foundation and fundraising to date. LMFF will be hosting the Evening of Art April 25th at the Old Art Building in Leland. The theme is the roaring 20's with a murder mystery.

e. **Grant:** Morse commented that the meeting is next week.

f. **Governance:** Abbott reviewed the written submitted report. The committee completed the Bay Mills Planning document and reviewed iObservation for the head of school evaluation.

g. **Marketing:** McConnell reviewed the written submitted report.

MOVED BY LUTKE SECONDED BY MCCONNELL TO APPROVE THE JANUARY COMMITTEE NOTES AND FINANCIALS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

New Business:

8. iObservation : Head of School Evaluation Process: After discussion the Board created two evaluation teams as follows:

Team 1: Sarah Lutke, Emily Miezio, and Anita Abbott will complete domain 1,3, and 6

Team 2: Colleen Macdonald, Paris Morse, and Sarah Bordeaux will complete domain 2,4, and 5

HOS Wilson will complete her tasks prior to next months meeting so evaluation process can begin.

- Miezio left at 7:15 p.m.

9. BMCC Academy Planning Document:

The governance committee completed this task and after approval will upload to Epicenter.

MOVED BY BORDEAUX SECONDED BY MCCONNELL TO APPROVE THE BAY MILLS PLANNING DOCUMENT AS PRESENTED AND UPLOAD TO EPICENTER.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

10. Approval of Resolution #1-2020 Budget Amendment 1:

After discussion the following motion was made:

MOVED BY BORDEAUX SECONDED BY MCCONNELL TO ADOPT RESOLUTION #1-2020 BUDGET AMENDMENT 1 AS PRESENTED.

ROLL CALL: MACDONALD-YES, BORDEAUX-YES, MORSE-YES, MCCONNELL-YES, LUTKE-YES, ABBOTT-YES

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

11. Public Comment: Wilson commented that there are upcoming events such as the Read In, Primary Visiting Day, The Montessori Journey, and a Montessori conference for staff.

12. Board Comment: Bordeaux commented that they need to be recruiting Board members and thanked the staff for the Board appreciation night.

13. Adjournment:

MOVED BY MCCONNELL SECONDED BY LUTKE TO ADJOURN AT 7:33 P.M.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

President

Date

Secretary

Date