

**Leelanau Montessori Public School Academy  
Regular Meeting  
Monday, February 19, 2018 7:00 p.m.  
310 Elm Street Suttons Bay, MI 49682**

**1. Call to Order:** President Bordeaux called the meeting to order at 7:00 p.m.

**2. Roll Call:** President Bordeaux, Vice President Macdonald, Secretary Chaney, Trustee Lutke, Trustee Miezio (via phone)

**Absent:** Trustee McConnell, Treasurer Evans (via phone for oath taking)

**Others:** Eric Royston (HOS), Beth Bassett, Samantha Bennett

**3. Additions/Approval of February 19, 2018 Agenda:**

Macdonald requested adding Item #11 to the agenda: **Amendment to the Purchase Agreement for the Binsfeld Building.**

***MOVED BY MACDONALD SECONDED BY LUTKE TO APPROVE ADDING ITEM #11 TO THE AGENDA, AMENDMENT TO THE PURCHASE AGREEMENT FOR THE BINSFELD BUILDING AS PRESENTED.***

***AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED***

***MOVED BY LUTKE SECONDED BY MACDONALD TO APPROVE THE FEBRUARY 19, 2018 AGENDA AS AMENDED.***

***AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED***

**4. Public Comment: None**

**5. Revision/Approval of January 15, 2018 Regular Meeting Minutes:**

***MOVED BY MACDONALD SECONDED BY LUTKE TO APPROVE THE JANUARY 15, 2018 REGULAR MEETING MINUTES AS PRESENTED.***

***AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED***

**6. Head of School Report:** HOS Royston reviewed his written submitted report. Royston updated the Board on student achievement growth, budget, student headcount, Title IV Part A federal grant, Winter data meeting, and his presentation to the GTB.

**Old Business**

**7. Committee Reports:**

**a. Academic Excellence:** No meeting held but Royston commented the committee continues to work on school improvement. Royston commented that the data night was a success with more parents attending.

**b. Facilities:** Macdonald commented that the committee is in a holding pattern until there is movement on the building.

**c. Finance:** Lutke reviewed the submitted written report. The finance committee discussed the amended budget and the need to balance the new building fund and the local revenue line. The governor is proposing a per student increase and the committee continues to work on the accounting manual. The committee informed the Board that the school will not participate in the GSRP program and there will be an increase in tuition for the 2018-19 school year.

***MOVED BY MACDONALD SECONDED BY LUTKE TO APPROVE A TUITION INCREASE FROM \$43.25 TO \$44.00 FOR A FULL DAY AND FROM \$27.00 TO \$30.00 FOR A HALF DAY AS PRESENTED.***

***AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED***

**d. Fund Raising:** Bordeaux reviewed the submitted written report. Upcoming events are Live More Leelanau, and Evening of Art. Dinner to Go raised over \$500. Spirit wear will be available soon.

**e. Grant:** Bordeaux reviewed the submitted report. We did not receive the 2% grant from the GTB.

**f. Governance:** Bordeaux reviewed the submitted written report. Chaney commented the committee discussed the needs for the Bay Mills application and the Gift Fundraising policy. The committee will discuss the rescheduling of the staff/board retreat.

**g. Marketing:** Bordeaux commented that the committee is working on launching the open enrollment campaign, capital campaign, working on producing a video, and has about \$4100 left in the budget.

**MOVED BY LUTKE SECONDED BY MACDONALD TO APPROVE THE COMMITTEE NOTES AND FINANCIAL REPORTS AS PRESENTED.**

**AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED**

#### **8. Future of Our School**

**a. Capital Campaign:** Bordeaux commented that the capital campaign has raised over \$63,000. The school does not qualify for the USDA loan due to the length of our charter but may qualify for having the USDA guaranteeing the loan for a lower down payment of only 10% down.

**b. Charter Update:** The checklist for Bay Mills is complete and will be forwarded to Mark Clark for review.

**c. Facility:** Macdonald commented no meeting was held.

#### **9. Adoption of Resolution #4-2018 Fundraising and Gift Acceptance Policy:**

**MOVED BY MACDONALD SECONDED BY CHANEY TO ADOPT RESOLUTION #4-2018 FUNDRAISING AND GIFT ACCEPTANCE POLICY AS PRESENTED.**

**ROLL CALL: BORDEAUX YES, MIEZIO YES, MACDONALD YES, CHANEY YES, LUTKE YES**

**ABSENT: EVANS AND MCCONNELL**

**AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED**

#### **New Business**

**\*Alicia Evans called in for the oath of office.**

**10. BMCC Oath of Office:** Alicia Evans called in for the oath of office. Beth Bassett administered the oath of office and notary Samantha Bennett was in attendance and certified the signatures.

**11. Amendment to the Purchase Agreement for the Binsfeld Building:** Royston commented to the Board that he has been in conversations with the realtors and lawyers on various funding options. At this point the purchase agreement needs to be extended beyond the February 27<sup>th</sup> date.

**MOVED BY MACDONALD SECONDED BY LUTKE TO AUTHORIZE THE SCHOOL REPRESENTATIVE TO EXECUTE THE REVISED PURCHASE AGREEMENT FOR FEBRUARY 16, 2018 AS PRESENTED.**

**AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED**

#### **12. Public Comment: None**

**13. Board Comments:** Bordeaux thanked the Dinner to Go people, Kristen Wilson and the SB Honor Society for Live More Leelanau, and the Winter Olympics committee.

**14. Adjournment:** The Board agreed by consensus to adjourn at 8:24 p.m.

---

President

---

Date

---

Secretary

---

Date