

Leelanau Montessori Public School Academy (LMPSA)
Wednesday, October 16, 2024
8527 Government Center Dr. Suttons Bay, MI 49682

1. **Call to Order:** President Bordeaux called the meeting to order at 6:03pm.

2. **Roll Call:** President Bordeaux, Vice President Abbott, Director McConnell

Absent: Secretary Kuhn

Others: Arden Wilson-Head of School, Nora Goodell- Recording Secretary, Abby Mikolowski – Bay Mills, Dani Geraci – LMFF, Nick West - Maner Costerisan (by phone for #10)

3. **Additions/Approval of October 16, 2024 Agenda**

MOVED BY VICE PRESIDENT ABBOTT SECONDED BY DIRECTOR MCCONNELL TO APPROVE THE OCTOBER 16, 2024 MEETING AGENDA AS AMENDED.

YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

4. **Public Comment** – Dani Geraci, President of LMFF updated the Board on the most recent LMFF meeting. New committee chair to work on 3rd party vendor fundraising. Stone Soup is going to become a Stewardship Event rather than a fundraising event. Still looking for a possible bookkeeper.

5. **Revisions/Approval of SEPTEMBER 18, 2024 Minutes:**

Vice President Abbott noted that there was a typo in #6. Nora will fix this for the final version.

MOVED BY DIRECTOR MCCONNELL SECONDED BY VICE PRESIDENT ABBOTT APPROVE THE SEPTEMBER 18, 2024 REGULAR MEETING MINUTES AS AMENDED.

YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

6. **Head of School Report** – HOS Wilson shared the many events coming in the next month. This winter, a child will move into primary and the school will welcome a new toddler. Interviews have started to fill the position in Elementary left by Chelsea Hummon. The budget is being revisited as costs continue to go up; HOS Arden and Wes meet on Friday. MSTEP and Worthington timeline update provided.

Questions: VP Abbott asked if there was consideration to leave the Elementary position vacant given the budget concerns. HOS Wilson explained that there was a need to fill this with the classroom dynamics, both for children and staff, at this time. It would be only a 4 day a week position.

Old Business

7. **Committees**

a. **Academic Excellence** – Met on 10/09/2024 and provided written minutes, as well as the HOS Growth Plan.

b. **Finance** – Met on 10/16/2024 and provided written minutes.

c. **Governance** – Met on 10/09/2024 and provided written minutes.

MOTION BY VICE PRESIDENT ABBOTT AND SECOND BY DIRECTOR MCCONNELL TO APPROVE OCTOBER COMMITTEE NOTES AND SEPTEMBER FINANCIALS

YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

8. **NCSI Update** – new sections to review with some questions on certain areas. President Bordeaux asks everyone to review these fully.
9. **Memorandum of Understanding between LMPA and LMFF** – New draft says the LMFF will pay for their own accountant and insurance. Director McConnell asked if we found an accounting person. HOS Wilson confirmed that we have not.

New Business

10. **2023-24 Audit Maner Costerisan** – Nick West from Maner Costerisan joined by phone and went over some highlights in the audit. Big thanks for Wes Souden and TCAPS for such a smooth audit. Recommended the Treasurer review the payroll about once a month.
11. **Board Manual** – provided Manual and Vice President Abbott highlighted the major changes.

MOTION BY DIRECTOR MCCONNELL AND SECOND BY VICE PRESIDENT ABBOTT TO APPROVE THE NEW BOARD MANUAL

YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

12. **Public Comment** - Abby gave an overview of the report card. Abby said it is a great report card and Bay Mills has no worries about the school. HOS Wilson recognized the hard work that the Board, LMFF and staff is putting in. She hopes that this vision and team will become expansive and new people join. Nora commented that the new roping in the parking lot has made everything so much safer!

13. **Board Comment** – Vice President Abbott recognized HOS Wilson for all she juggles and the tremendous job she is doing.

14. **Adjournment**

MOVED BY VICE PRESIDENT ABBOTT SECONDED BY DIRECTOR MCCONNELL TO ADJOURN THE MEETING AT 7:12PM AS PRESENTED.

YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

Secretary

Date