

Leelanau Montessori Public School Academy (LMPSA)
Wednesday, August 21, 2019
Connie Binsfeld Building Conference Room
7401 E. Duck Lake Road, Lake Leelanau, MI 49653

1. Call to Order: President Macdonald called the meeting to order at 6:03 p.m.

*Anita Abbott was given the oath of office. Sarah Lutke was absent.

2. Roll Call: President Macdonald, Trustee Morse, Trustee Miezio, Secretary Abbott

Absent: Vice President Sarah Bordeaux, Trustee Tom McConnell, Treasurer Sarah Lutke (arrived at 6:08 p.m.)

Others: Mariah Wanic – BMCC, Beth Bassett- Recording Secretary, Arden Wilson- Head of School

3. Additions/Approval of August 21, 2019 Agenda:

It was stated that Sarah Lutke is absent and Anita Abbot was given the oath of office.

MOVED BY MORSE SECONDED BY MIEZIO TO APPROVE THE AUGUST 21, 2019 AGENDA AS AMENDED.
AYES: ALL NAYS: NONE ABSENT: 3 MOTION CARRIED

4. Public Comment: None

5. Oath of Office: Sarah Lutke- Absent

6. Oath of Office: Anita Abbott- Oath administered at the beginning of the meeting.

7. Revisions/Approval of the Regular and Organizational Board Meeting Minutes July 29, 2019:

MOVED BY MIEZIO SECONDED BY MORSE TO APPROVE THE JULY 29, 2019 REGULAR AND ORGANIZATIONAL MEETING MINUTES AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 3 MOTION CARRIED

7. Head of School Report: Head of School Wilson reviewed her written submitted report. Wilson commented that Junghwa Mead will be the lead primary guide in the sugar maple classroom. Rick Royston will be the official grounds keeper for the school. There are many school events lined up over the next few weeks. Wilson gave updates on budget and staffing, enrollment, academics, and facility.

*Lutke arrived at 6:08 p.m. and was given the oath of office.

Wilson commented that she has initiated a new parent orientation process. Morse suggested this be a new procedure not a policy.

Old Business:

8. Committee Reports:

a. Academic Excellence: Macdonald commented the meeting will be scheduled soon.

b. Facility: Miezio commented that they are working on a monthly meeting time. Wilson commented that the playground phase 1 should be completed in the next few weeks.

c. Finance: Lutke commented that the committee has finalized salary conversations and the raises have been proposed. Wilson commented that she and Lutke have worked on a salary matrix that looks good. Wilson commented she feels confident moving forward. Lutke commented that there is no word on the bridge loan yet.

d. Fundraising: Miezio commented the golf outing was a success and the 5K is coming up in October.

e. Grant: Morse commented that the committee will meet on Thursday.

f. Governance: Abbott reviewed the written submitted report.

g. Marketing: Macdonald commented the minutes are attached to review.

**MOVED BY MORSE SECONDED BY LUTKE TO APPROVE THE COMMITTEE NOTES AND FINANCIALS AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED**

New Business:

10. Faculty/Staff Manual: Wilson commented there were a few updates regarding attendance, code of conduct, and nutrition.

MOVED BY LUTKE SECONDED BY MORSE TO APPROVE THE CHANGES TO THE FACULTY/STAFF MANUAL AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED

11. Public Comment: Beth Bassett thanked Arden Wilson for all her hard work and dedication.

12. Board Comment: Macdonald thanked everyone for attending.

13. Adjournment:

The Board agreed by consensus to adjourn at 6:45 p.m.

President Date

Secretary Date