1. **Call to Order:** President Bordeaux called the Zoom meeting to order at 6:00 p.m.

2. **Roll Call:** President Bordeaux, Vice President Morse, Trustee Miezio, Trustee McConnell, Trustee Korroch
   Absent: Treasurer Lutke, Secretary Abbott
   **Others:** Beth Bassett - Recording Secretary, Arden Wilson - Head of School, Abby Mikolowski - BMCC, Chelsea Boehrnson, Chris Stoddard - Axios

3. **Additions/Approval of April 21, 2021 Agenda:**

   MOVED BY MCCONNELL SECONDED BY MIEZIO TO APPROVE THE APRIL 21, 2021 AGENDA AS PRESENTED.
   AYES: ALL  NAYS: NONE  ABSENT: 2  MOTION CARRIED

4. **Public Comment:** None

5. **Revisions/Approval of the March 17, 2021 Regular Board Meeting Minutes:**

   MOVED BY MCCONNELL SECONDED BY MORSE TO APPROVE THE MARCH 17, 2021 MEETING MINUTES AS PRESENTED.
   AYES: ALL  NAYS: NONE  ABSENT: 2  MOTION CARRIED

6. **Head of School Report:** Head of School Wilson reviewed her written submitted report. McConnell asked how the meeting with Suttons Bay Schools Casey Petz went. Wilson commented that SBS is looking at community partners such as local businesses and organizations to work together as part of their strategic plan. Bordeaux commented that that it was suggested ShareCare look into renting space from SBS. ShareCare is looking to rent app. 1500 sq. ft. Korroch questioned what happens next and McConnell gave an update on the meeting that was held with the building partners. It was noted that ShareCare is interested in finding a larger space before the lease with the school is up. Wilson commented that the facility finance team is meeting tomorrow to discuss options and timeline. McConnell commented he has office space systems he could donate.

7. **Old Business:**

8. **Committee Reports:**

   a. **Academic Excellence:** H of S Wilson reviewed her written submitted report.

   b. **Facility:** No meeting held.

   c. **Finance:** H of S Wilson commented the committees report has been submitted. Wilson commented she met with Wes Souden from the business office and they are working on the final budget and next years preliminary budget.

1 of 2
LMPSA Minutes
4-21-21
d. Fundraising: Trustee Bordeaux reviewed the committees submitted written report. The next fundraiser is the Evening of Art scheduled for May 15th.

e. Grant: Trustee Morse commented that she had a brief meeting with Angela Brennan and no actions were taken. The next item will be the 2% grant submission to the GTB.

f. Governance: President Bordeaux commented the committee will be interviewing a new candidate soon.

g. Marketing: No meeting was held but McConnell commented he is working on aligning the mission and value statements.

MOVED BY MIEZIO SECONDED BY MORSE TO APPROVE THE APRIL COMMITTEE NOTES AND FINANCIALS AS PRESENTED.
AYES: ALL  NAYS: NONE  ABSENT: 2  MOTION CARRIED

9. April E-COVID Learning Plan Evaluation Resolution #5-2021:
Wilson confirmed that no changes were made to the original plan and there has been 100% participation.

MOVED BY MCCONNELL SECONDED BY MIEZIO TO ADOPT RESOLUTION #5-2021 APRIL E-COVID LEARNING PLAN EVALUATION AS PRESENTED.
ROLL CALL: KORROCH-YES, MIEZIO-YES, MORSE-YES, BORDEAUX-YES, MCCONNEL-YES
AYES: ALL  NAYS: NONE  ABSENT: 2  MOTION CARRIED

New Business:

10. Department of Health and Human Services Lease: McConnell commented that after reviewing the DHS proposed lease, he is advising not to renew the lease. The lease is for an extended amount of time and has a clause in it that the school would provide a smoking area. The 120 ft. that DHS occupies is part of the expansion options and is needed space. Morse questioned if there is another space in the building. Wilson commented that there may be possibilities but the current lease that was presented we cannot agree to.

MOVED BY MIEZIO SECONDED BY MORSE TO APPROVE TRUSTEE TOM MCCONNELL CONTACTING MR. STUMP FROM DHS CONCERNING THE LEASE AND DETAILS OF THE LEASE AS DISCUSSED.
AYES: ALL  NAYS: NONE  ABSENT: 2  MOTION CARRIED

11. Axios Contract: Chris Stoddard from Axios reviewed the changes in the HR contracted that is up for renewal this year. Mr. Stoddard addressed the price increases and commented there were no other changes. Bordeaux commented the Board will vote next month.

12. Public Comment: Abby from BMCC commented that the ESSR funds will be app. $138,000 and she will update the Board as she finds out more information.

13. Board Comment: Bordeaux thanked the staff.

14. Adjournment:

MOVED BY MCCONNELL SECONDED BY KORROCH TO ADJOURN AT 6:56 P.M.
AYES: ALL  NAYS: NONE  ABSENT: 2  MOTION CARRIED
HOS Report April 2021

Thrive: To grow vigorously, to develop in a healthy way.
Culture: (Latin) means care. The values, beliefs and attitudes that are cared about, shared in common and embraced by a group of people. - Whole School Leadership Module 5

GENERAL
The school continues to operate during a pandemic. Health professionals and school leaders are in communication weekly to consider trends, strategies and safety during this new surge. The new reality is very concerning and impacts our entire community. Children 2 and older will be required to wear masks at all times except for eating and sleeping per the health mandate effective April 26th. Parents and staff will make their best effort to support each child in this new habit.
Spring is a time for transitions. We will host Moving Up meetings for parents as their children shift to their next classroom levels. There are two tours planned for interested families. Pre-registration and limited spaces are ways that we are opening our doors to the public after school hours. EOY events are being planned.

ENROLLMENT/STAFFING
On May 4th, faculty and staff will gather to celebrate Cathy Wurm’s 35th year as a Toddler Guide. We welcome Board letters and tokens of appreciation for this event and throughout Teacher Appreciation week May 4th-7th for all 16 staff.
An interview team has been convened to help recruit, interview and recommend new applicants to serve in the growing school. At this time, we are seeking Primary and Elementary guides. There are 109 students confirmed for re-enrollment. Priority reenrollment and Open Enrollment families are eager to hear their status. There are 30 students who are awaiting enrollment confirmation. I understand that the Board is working as quickly as possible to secure 1200 square feet within the building to accommodate and grow the school. The timeline for this is urgent and sensitive.
The summer program staff have been hired and will begin on June 21st. Some highlights include Spanish language study, nature/outdoor education and integrated learning activities. A commitment form has been sent to families and 36 children must sign up for the 6 week program. A handbook and enrollment forms are forthcoming and will largely align with school year policy and procedures. The COVID addendum will remain in place through summer.

BUDGET/FINANCE
The Preliminary budget amendment will include staff raises, ESSER funds and final FTE. It will be ready for a preview during the May Board meeting. Wes and I are working towards next
years budget to include grant, staffing plan, facility and program expansions. There are two ESSER fund cycles that are forthcoming in the next two years.

ACADEMICS
During our PLC, the Primary staff led lesson study to help define and demonstrate our bridge lessons in Language. The activity supports vertical curriculum alignment between the primary and LE and the path to true reading.
NWEA testing will resume for Kindergarten through 2nd year students.
MSTEP will be administered to all 3rd-6th years the first two weeks in May.

FACILITY
Work bees are on-going for the facility and library. We also are generating a priority list for classroom improvements for next year. Our materials at all levels are inventoried and many are in need of replacement. Having a complete compliment of materials is an essential element of our school and we will support these material purchases through the general fund. Creating a second Primary class is a significant undertaking and will require disciplined timeline and financial commitments.

Do you have any questions for me?
Academic Excellence
LMPSA Board Meeting
April 21, 2021

Committee Meeting
- We continued to discuss plans for Kate supporting Arden and the community.
  - In mid-May Kate and Arden will schedule classroom observation.
  - In mid-May Kate will also begin taking a more substantial role in organizing the new library in the school.
- At some point during the process we will conduct an assessment of the materials in the library using a resource such as a Culturally responsive Education (CRE) scorecard. Based on this information we will work with our community to create a wishlist for texts to help enhance our CRE.

MICIP
- We continued our bi-weekly meetings with Steve Urbanski and Mary Smith from ISD to work on our MICIP plan and systems.
  - We continue to collect data that includes existing systems and data as well as identifying gaps and areas for growth.
- Right now members of the LM MICIP leadership team are meeting individually with each classroom to conduct an analysis of the Systems at Work at LM
- We continue to stay on target to reach our goal of having systems in place in June 2021.

A resource for folks interested in ABAR training:
Leelanau Montessori

Mission: Leelanau Montessori nurtures the whole child in a prepared environment based on respect, individuality, a love of learning, and freedom with responsibility.

Cooperation, Goodwill, Gratitude, Mindfulness, Respect

Title: Finance Committee Meeting
Date: April 13, 2021
Location: LMPSA
Time: 8:30AM
Participants Present: Arden Wilson, Sarah Bordeaux, Beth Bassett, Sarah Lutke

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Action Steps:

Reviewed financials. Discussed the PPP loan and whether or not we could apply for forgiveness or pay it back in full. The preliminary decision is to pay in back but we are making some connections with the State of Michigan and Bay Mills to investigate further. Discussed summer programming – looks like it will be fully attended and beneficial to the school financially. Communication has been sent to families with deposit due June 1st. Discussed staff raises for the 2021-22 school year so that Wes can add to the preliminary budget. He will amend the budget to reflect the pay increase in arrears for the 2020-21 school year. We are following the current pay scale and will review every 3 years. Sarah L. communicated the raise intentions for the head of school to Wes for budgeting. Discussed finance/facility expansion and potential costs of converting space.

Goals for next meeting:

Summer Program Enrollment, 2021-22 Enrollment, Facility Expansion, 2021-22 Budget
LMFF Meeting Notes 4/14/2021

Present: Dani Geraci, Sarah Bordeaux, Emily Miezio, Julie Yoffy, Rebekah Hall

Evening of Art Gala

Menu Shared by Sarah. It looks great and we are grateful to Josh and Sarah and the VI Grill. Foundation food cost $15 per plate. Ticket $50 with food and $25 without. Alcohol available for purchase to go. We will have food orders a week in advance so food can be ordered. 5Pm food pick up. 7:30 auction announcing and raffle.

We will have raffle drawings live on zoom. Who will Speak and draw a raffle? Maybe Arden. We can ask Arden. Student collaborative auctions end at 7pm.

Dani will work on bidding owl links and touch base with teachers about art.

We will all ask people we know for donations. We really need donations.

Dani asked about t-shirts for spring. Will talk to Korson Creative about getting something put together. Sarah mentioned summer program children and offering the shirts to them. We could share flyer with them when the time comes.

No additions. Focus right now on the EOA.