1. Call to Order: President Bordeaux called the meeting to order at 6:10 p.m.
2. Roll Call: Vice President Bordeaux, President-Secretary Abbott, Director Kuhn, Director Craig, Director McConnell, Director Korroch
   Absent: Treasurer Lutke
   Others: Arden Wilson- Head of School, Beth Bassett- Recording Secretary, Abby Mikolowski- Bay Mills

3. Additions/Approval of April 20, 2022 Agenda:
   It was requested to add to the agenda in new business: Connie Binsfeld Building Partners Lease Discussion.
   MOVED BY ABBOTT SECONDED BY KORROCH TO APPROVE THE APRIL 20, 2022 MEETING AGENDA AS AMENDED.
   AYES: ALL  NAYS: NONE  ABSENT: 1  MOTION CARRIED

4. Public Comment: None

5. Revisions/Approval of the March 16, 2022 Regular Board Meeting Minutes:
   MOVED BY CRAIG SECONDED BY MCCONNELL TO APPROVE THE MARCH 16, 2022 REGULAR MEETING MINUTES AS PRESENTED.
   AYES: ALL  NAYS: NONE  ABSENT: 1  MOTION CARRIED

6. Head of School Report: Head of School Wilson reviewed her written submitted report. Director Abbott questioned if the toddler staffing is set for the fall and Head of School Wilson commented that there are ongoing interviews for fall staffing. President Bordeaux confirmed the 6% increase is for health insurance costs. Head of School Wilson commented that there will be a special tribute for Cathy Wurm celebrating her retirement.

7. Committee Reports:
   a. Academic Excellence: Director Korroch reviewed the written submitted report. The Board members reviewed the head of school evaluation documents and Director Korroch requested each member take time to complete the forms.
   b. Finance: President Bordeaux reviewed the written submitted report. Head of School Wilson reviewed the staff salary compensation matrix and process that happens every three years. Wilson commented that highly trained assistants will now be compensated and receive stipends.
   c. Fundraising: President Bordeaux reviewed the written submitted report. Bordeaux commented that volunteers are needed for the Evening of Art. Director Kuhn questioned if Board members are expected to attend and it was commented that they are not but it is a really fun event for all.
d. Governance: Vice President-Secretary Abbott reviewed the written submitted report. It was stated that Sarah Lutke will continue as treasurer and renew her term for three more years.
e. Grants: President Bordeax reviewed the written submitted report.
f. Marketing: Director McConnell reviewed the written submitted report. McConnell commented that it is time to consider painting the building.

MOVED BY KORROCH SECONDED BY KUHN TO APPROVE THE APRIL COMMITTEE NOTES AND FINANCIALS AS PRESENTED.
AYES: ALL  NAYS: NONE  ABSENT: 1  MOTION CARRIED

8. Strategic Planning: Director Craig commented that the second meeting was held today, diving deep into the process. A preliminary draft will be ready to view in June. Director Craig thanked all the participants and has been very impressed with the depth of knowledge and discussion that has happened so far.

New Business:
9. Connie Binsfeld Building Partners Lease Discussion: Trustee McConnell, President Bordeaux, and Head of School Wilson met with representatives of the BLHD to discuss the building lease that expires in 2023 (Notes Attached). It was suggested to look into the cost from the original lease prepared by Traverse Legal. Vice President-Secretary Abbott proposed forming a task force to work on the lease and the following motion was made:

MOVED BY KUHN SECONDED BY MCCONNELL TO APPROVE CREATING A TASK FORCE THAT THE GOVERNANCE COMMITTEE WILL DETAIL AT THE NEXT MONTHLY MEETING AS DISCUSSED.
AYES: ALL  NAYS: NONE  ABSENT: 1  MOTION CARRIED

10. Public Comment: Board Comment: Head of School Wilson commented she is very excited for the upcoming Evening of Art and appreciates the 50% discount for volunteers. Beth Bassett congratulated Arden Wilson on obtaining her masters. Abby Mikolowski commented that Bay Mills President Bedell enjoyed his tour of the school and was impressed with the facility. Abby also commented that the proposed staff compensation will keep staff and will be worth the extra cost. Abby extended an invitation to the upcoming Bay Mills Board Appreciation dinner.
11. Board Comments: President Bordeaux also congratulated Wilson and mentioned the upcoming staff appreciation lunch on May 4th.

12. Adjournment:
MOVED BY MCCONNELL SECONDED BY KORROCH TO ADJOURN AT 7:15 P.M.
AYES: ALL  NAYS: NONE  ABSENT: 1  MOTION CARRIED
Why I Wake Early

by Mary Oliver

Hello, sun in my face.
Hello, you who make the morning
and spread it over the fields
and into the faces of the tulips
and the nodding morning glories,
and into the windows of, even, the
miserable and crotchety--

best preacher that ever was,
dear star, that just happens
to be where you are in the universe
to keep us from ever-darkness,
to ease us with warm touching,
to hold us in the great hands of light--
good morning, good morning, good
morning.
Watch, now, how I start the day
in happiness, in kindness.

GENERAL

The energy of spring and its bustling pace is upon us. The study of botany, the work of air,
wrapping up research and projects, math skills, synthesis and games, songs of spring and
gardens, raking and spring cleaning are the focus. Timelines for annual traditions and festivity
calendars are crowded. We hope that you all will join in the celebrations and curricular
activities.

ENROLLMENT/STAFFING

There are 127 children enrolled though we are conservatively counting on 115. We expect to fill
the Primary classroom and are planning for how to structure the elementary classrooms. Lead
Guides are in place for the Fall and assistants and auxiliary teachers are being placed.
Interviews and site visits are taking place the next few weeks. The Summer Program is full with
a short waitlist. Bethany Sparling, Chelsea Hummon, Megan Jordan and Ann Lightbourn will
lead the program this summer with the support of 1-2 newly hired staff.
Interviews for new staff will take place these next few weeks with site visits and face3 to face
meetings.

BUDGET/FINANCE
Our budget is on par for a strong close at the end of the year at approximately 10% fund balance. There is work to do in order to balance the 2022-23 budget according to our program development and pay package priorities. We will spend an additional 43K on staff raises to align with our new salary steps. We will also be increasing some staff hours and adding 2 new assistants. This all must be done without an increase in student count or tuition. It will be a task to address in the coming months.

ACADEMICS/WHOLE CHILD

Montessori Education and Theory is modern and more relevant than ever today. We can prepare the environment to support capable, accountable, knowledgeable and self-aware students. Students who practice high order skills such as planning, time management, teamwork and leadership.

Dr. Montessori repeatedly reminds us to look to the child. We remind ourselves of this every day and during our professional development interactions. This week, Tanya led us in an activity about Observation, followed by a whole staff world cafe style session on what Tier II programming and experiences will possess in an exemplary Montessori school. These richly rooted conversations are what propels adult connection and development.

NWEA and MSTEP testing is in session. We will use the next data review to make plans for the first weeks of Fall.

INSTRUCTIONAL/TRANSFORMATIVE LEADERSHIP DEVELOPMENT

Fostering a community of continuous growth and learning for adults requires me to focus on strength, seek to mature the system in order to sustain enduring change and analyze my own mindset and where I get stuck. This is a time of year where we dream for the next year. We collectively ask ourselves, what do we want to shift or change in order to improve in our practice? The staff will have opportunities to explore their improved and inspired ideas individually, within teams and as a whole school. The minds and hearts at work here at LMPSA are incredibly inspiring and oriented towards creating and connecting within the Montessori mindset.

FACILITY

We had a warm and resourceful meeting with our CBB partners to discuss the lease beyond July 2023. The notes are attached to smartsheet and will be discussed during new business. Work Bees are on for tomorrow and Friday. Gardens, grounds, heavy lifting and power tools are the themes. The Facility group will help lead these. During the Facility Forum meeting, we caught everyone up on the history and what has come before in regards to site planning and then were able to discuss the campus map. Next month, we will walk the grounds and continue to prioritize projects. We imagine that fundraising will be evolving for playground structures in the coming seasons.

In regards to a missing 2019 site plan review for school buildings done by the State of Michigan, I sent the required forms, payments and drawings on March 24th and have not gotten word of
the approval from them. I made a phone call last Monday inquiring about the process. I only heard that it was under review in Lansing. I will keep you posted of any concerns or needs, as well as final approval.

Do you have any questions for me?
Academic Excellence
April 5, 2022
Agenda

Attendees: Arden, Tori, Ded, Derenda, Kate
Notetaker: Tori and Kate

Summary: We did a check-in on the HOS evaluation. Most pertinent to the Board, everyone should review Arden’s self-assessment and be prepared to provide feedback in May. Kate and Sarah B will work together to create a document for regular board feedback to Arden for the 2022-23 school year. We may use this as a practice document for May. We also took time to check in on the strategic planning and began brainstorming on aspirational statements and strategies. We briefly touched on CRE and will devote time to that in our May meeting.

Relevant Documents
Growth Plan for HOS (the 2021-2022 and evidence tabs will be the most helpful)
HOS Growth Plan with Self Assessment
ABAR/CRE Brainstorming Document from 2021

1. HOS Annual Evaluation
      ■ Kate to send HOS self-assessment document to board for final feedback.
      1. Growth Plan for HOS (the 2021-2022 and evidences tabs will be the most helpful)
      2. HOS Growth Plan with Self Assessment
         ■ Create Google Doc template for ongoing feedback and stories from board members, to be managed by Sarah B per new protocol discussed in March board meeting.
         ■ Write letter/presentation for May meeting to share evaluation with the public.
   b. Is Steve Urbanski participating in any of the process?
      ■ Steve is giving Arden feedback personally.
      ■ He will attend mid-year meeting in future.
   c. What needs to be completed before submission of the documents in May?
   d. March goals were:
      ■ Finalize evaluation for submission in May
      ■ Establish a dynamic and consistent protocol for HOS evaluations in the future.
      1. The plan was unofficially approved by the board of trustees in March
   e. Remaining steps for 2021-2022
      ■ Arden will continue the documentation process.
At the end of the year, Arden will provide targeted feedback and her self-assessment score with the 5-point scale ("not using" to "innovating") and present it to the board to agree or disagree.
- Arden will also provide an overall score on the 4-point scale (minimally effective to highly effective) for the board to agree or disagree.
- Arden will provide this documentation and the scores to Paul who will enter the information into iObservation.

2. Brainstorm for Design Phase of the Strategic Plan: Aspirational Statements and Strategies
   a. Whole Child Achievement (April 6)
      - happy, healthy, successful child ready to move to the next level
      - children will be prepared
      - setting rhythm for "annual review of…"
   b. Culture and Belonging (April 13)
      - reaching outside of immediate school community
      - intergenerational community
      - where might diversity, equity be represented in our core statements?

3. Culturally Responsive Education
   a. Parent Equity Task Force
   b. ABAR/CRE Brainstorming Document from 2021

4. Teaching and Learning
5. Evaluation
6. MICIP
ATTENDEES
Arden Wilson, Beth Bassett, Sarah Bordeaux

AGENDA
Financials, Salary Increases, Axios Benefit Package, Staffing Plan, CBB Lease and Space, 2022-23 Budget

NOTES
Discussed Financials-Sarah B inquired about Marketing Budget, monies went toward website and PR

Staffing Plan is being created: (guides needed) Tentative-3 toddler, 6 primary, 4 elementary, possibly 5 shared assistants

As we are designing the staffing matrix, Arden requests to be added and HOS duties and credentials be listed - Sarah B will reach out to Sarah L for assistance. Board will review in May, staff will receive in June, per Arden.

Arden met with John and Kathy from Axios to discuss benefit packages, Arden will report in HOS discussion.

Sub staff budget: Beth updating PTO days.
Arden informed us that the state of Michigan is discussing Montessori Credential to alternative to state training coming soon!! YAY!! ;)

NEXT MEETING

May 10, 2022 0845
LMFF Meeting Notes 3/16/2022
Present: Naomi Myers (The DJ the EOA), Emma Cloninger, Rebekah Hall, Dani Geraci, Sarah Bordeaux (via phone), Natasha Martinson, Bryan Cloninger joined to show Naomi Music equipment.

Evening of Art:
Music: Email Naomi with music ideas. doublereed45@gmail.com. Bryan showed her around and showed their equipment. Discussed where music set up will be.

Event: start at 6pm appetizer. Jazzy background music. Emma will make sure the bar is ready. Buffet style table, desserts and bar. Possible dessert plates from Sam Bennett. We can let Laura know that Emma has a three tiered food display. We need to do a sign up genius for 4 bartender, We need tip certified, 4 set up and 4 clean up. Someone to direct traffic? 50% ticket discount. $50 tickets- $25 to get in to bid.
Bancroft auctioneer. Liest Gaylord. Bidding. Sarah will talk to Anita about the program St. Mary's used. Dani will call these auctioneer companies to see how much.

Deciding whether what cost would be to do murder mystery.

Start getting auction items. Discussed asking for items.
Sarah: Old Course, Boat/car person. Cherry Festival.
Rebekah: Milk and Honey.
Ask Sela to create a flier to give to businesses we ask.
**availability for outside patio heaters.Put on sign up genius.

Rebekah: Will share financials online. Rebekah said nothing has changed since last month.
Board membership: Only one board member has a term expiring this year. Sarah Lutke plans to reapply. Advertising to see if there is other interest.

Sarah and Anita intend to attend BMCC dinner in Brimley on May 24th.

No new business to discuss at the board meeting.
- Can submit inquiries for next round starting June 15th, yes, let's plan on re-submitting (maybe we'll get some feedback)
  - OutClass Outdoor Classroom contest, submitted (contest winner will be notified on May 23rd, 2022)
    - **AWARDED:** Grants awarded since previous meeting
      - Grand Traverse Regional Community Foundation - $1,750 DEI Fund - Written Application grant for Strategic Planning for Diversity, Equity, Inclusion and Belonging project
      - Action Items:
        - Raymond Pryke, Sarah checking with Beth, let's plan to apply ASAP this spring (due end of October?) - **Angela and Sarah**
        - Look into Schmuckal grant due May 15 and amount of effort to apply - **Angela**
        - Look into North Ed Farm to School organization (they've helped install gardens in Leland/Northport schools) - **Sarah**
        - Follow up on Home Depot, $5000 - **Sarah**
        - Follow up on Pets in the classroom/chicken grants - **Done**
        - Update Whole Kids grants on our grants spreadsheet - **Done**
        - GT DEI fund open - **Done - Funded!**
        - Competitive School Safety Grant Program (CSSGP) from Michigan State Police - March 1 (Feb 1, 2022 guidance released) - **Done**
        - Pass on info for Pets in the Classroom to Arden to share with teachers - **Angela**
        - Fall 2% GTB grant (outdoor education/safety) awarded - Photos/social media press release (Arden/Sarah) Follow up to see if posted on all social media and press release?, and thank you card (hand-written)-Arden, did this occur yet?
          - Submit thank you in the Enterprise - **Marketing committee**
          - Do we want to apply for this next round for funding in fall? Follow up with Arden
          - Reminder - Grant report due in the fall
        - Research new grant opportunities **ONGOING**
  - Future Agenda Items:
  - Notes:
Leelanau Montessori

Mission: Leelanau Montessori nurtures the whole child in a prepared environment based on respect, individuality, a love of learning, and freedom with responsibility.

Join Zoom Meeting https://zoom.us/j/99239966269?pwd=WWRob08vRWIscVlFZlhoRU1LaWh3ZQT09
Meeting ID: 992 3996 6269
Passcode: 3B2053

Grant committee folder (Google Drive) - Meeting notes, grant applications, archives
Grants spreadsheet
Grant committee notes

April 14, 2022 at 11:00 ET
Attendees: Sarah, Angela
Location: Virtual - Zoom
Purpose: Monthly Grant Committee meeting

Agenda
- Grant status updates:
  - FOR CONSIDERATION/UPCOMING/IN DEVELOPMENT:
    - GTB spring (deadline May 31) (for following school year), operational, see if Arden wants to go for curriculum or pass this year
    - Home Depot, $5000 - Sarah, ongoing
    - Raymond Pryke, Sarah checking with Beth, likely submit what we did last year
    - North Ed Farm to School organization (they’ve helped install gardens in Leland/Northport schools)
    - Pets in the classroom: 3 different types of Pets in the Classroom grants:
      - Can apply only once per year, K-9th grade, can only request store/rebate grant once but can apply for future sustaining grants. Teacher must complete their own application but it looks like every classroom could apply. They ask for teacher home address.
      - Store Grants (choose one of 6 participating retailers)
      - Rebate grants ($75 for small animal (bird, mammal, hermit crab, spider, etc. No rabbits); $125 for fish/reptile/amphibian), submit receipts for reimbursement
      - Sustaining ($50 yearly for maintenance of current pet)
      - Pass this on to Arden to submit to teachers
  - SUBMITTED: Pending/Submitted grants:
    - Competitive School Safety Grant Program (CSSGP) from Michigan State Police - (March 24 deadline) - Arden submitted!
    - Mockingbird inquiry submitted Dec 5th (request for instruments/teacher training) $10,000 (Well past the March 18th deadline to hear back)
Leelanau Montessori Public School Academy
Marketing Notes

April 13, 2022 2pm at LMPSA

ATTENDEES
Sarah Bordeaux, Tom McConnell, Arden Wilson

AGENDA
Last Meeting Follow-up

New Business
Budgets 2021-22, 2022-23
Calendar of PR/Events
Website
Social Media
Signage/Wayfinding

NOTES
- Discussed budget $835 remaining for school year, payments made to website designer and PR
- PR for EOA to be asked if there is a need from LMFF
- Social Media: Arden, Sarah and Rowan working together to grow
- NEXT Month’s Meeting

May 10, 2022 2pm at LMPSA
CCB Partner Meeting
April 14, 2022
Present:
Arden Wilson, Sarah Bordeaux, Tom McConnell, Michelle Klein and Autumn Jurek

Notes:
- Square footage confirmed. Using this document
- BLDHD and LMPSA mutually agree that we aim to continue to lease beyond July 2023
  We discussed:
- Preferred or possible length of lease
- Role of Northern Health Foundation would play in financing any configurations related to Health Department Building
- Ensuring ample time and notice should we need BLDHD to vacate the space
- Grand Vision to stay on campus and build or expand the building
- Agreed that both organizations are benefiting from the partnership
- LMPSA Board members will now need to discuss and designate lease language and next steps.
- LMPSA may reach out to Michelle to contact Northern Health Foundation to understand any role that they may play in sustainable solutions to our space issues.

ACTION
Arden will call Cory from Bank
Arden will email Petrosky family re: land
Board will vote on formation of work group for next lease

Future considerations:
Build up or out?
LPS millage