

**Leelanau Montessori Public School Academy
Regular Meeting
Monday, September 18, 2017 7:00 p.m.
310 Elm Street Suttons Bay, MI 49682**

1. Call to Order: President Bordeaux called the meeting to order at 7:00 p.m.

2. Roll Call: President Bordeaux, Vice President Macdonald, Secretary Chaney, Treasurer Evans, Trustee Bennett, Trustee Lutke, Trustee Miezio.

Others: Eric Royston-Head of School (HOS), Kallie Craker, and John Sanford.

3. Additions/Approval of September 18, 2017 Agenda:

MOVED BY BENNETT SECONDED BY MEZIO TO AMEND SEPTEMBER 18, 2017 AGENDA AND REMOVE ITEM #10 (AUDIT DRAFT) FROM THE AGENDA.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

MOVED BY MACDONALD SECONDED BY MEZIO TO APPROVE THE SEPTEMBER 18, 2017 AGENDA AS AMENDED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

4. Revisions/Approval of August 21, 2017 Regular Meeting Minutes:

MOVED BY MEZIO SECONDED BY BENNETT TO APPROVE THE AUGUST 21, 2017 REGULAR MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

5. Revisions/Approval of September 1, 2017 Special Meeting Minutes:

MOVED BY MACDONALD SECONDED BY LUTKE TO APPROVE THE SEPTEMBER 1, 2017 SPECIAL MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

6. Public Comment: Kallie Craker thanked the Board for its efforts to obtain a charter from a new authorizer.

7. Head of School Report: HOS Eric Royston reviewed his submitted HOS report. He highlighted student achievement on the standardized tests and the need for further work to improve scores. He also discussed: the positive status of the LMPSA budget; the food service program is working well with Suttons Bay Public Schools; the overall student count is at 115 for 2017 compared to 119 last year; there will be a staff increase for Sugar Maple room due to number of students; and, he discussed the student retention challenge.

Old Business:

8. Committee Reports:

a. Academic Excellence: Mezio stated that the Committee is focusing on the HOS evaluation and implementing the LMPSA School Improvement Plan. She wants to make sure all stakeholders (staff, parents, Board, etc.) are included and support/assist with the Plan.

b. Facilities: Macdonald mentioned that the Committee focused its attention on the LMPSA bulletin boards and improving the school's appearance. She mentioned the Committee will now focus its attention on outlining the construction/improvement phases for the Connie Binsfeld Building.

c. Finance: Evans highlighted that the LMPA fund balance is at 10%. She also mentioned the draft annual audit has been prepared. Now that LMPA has been approved for a new authorizer, this will be included in the audit. She also briefly discussed the annual count day and an financial incentive plan for staff.

d. Fund Raising: Bordeaux stated that the Committee is working on a number of fundraisers focused on funding for the Binsfeld down payment. She mentioned that the backpack fundraiser raised \$200 and the funds will go towards students. She also updated the Board on the establishment of a non-profit 501(3)(c) entity, Leelenau Montessorio Forever, that will support the school. Finally, she encouraged folks to register for the 5K.

e. Grant: Anita Abbott has agreed to serve as the chair of the Committee. Bordeaux highlighted a Target grant opportunity for field trips that must be submitted by teachers. The Chair will focus on Lowes grants in the spring for building needs. The grant has been submitted to Rotary Charities. Bordeaux also mentioned the Farm to Table grant program.

f. Governance: Chaney stated that the Committee focused its meeting on preparation for the meeting with Bay Mills Community College to secure a new contract (charter). The Board still has a vacancy and needs a ninth member.

g. Marketing: LMPA is updating its webpage.

MOVED BY LUTKE SECONDED BY MACDONALD TO APPROVE THE COMMITTEE AND FINANCIAL REPORTS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

Note: Lutke departed the meeting at 8:05

9. Future of the School: Various Board members provided updates on the future of the school. Everyone discussed the new authorizer Bay Mills Community College and the positive meeting/presentation on September 15th. Bordeaux updated the Board on the Capital Campaign and its goal of \$250,000 as a down payment for the Binsfeld Building. Royston discussed the new facility including the loan, leases and other matters.

New Business:

10. Public Comment: Both Callie Craker and John Sanford congratulated the Board on the new authorizer.

11. Board Comment: Macdonald thanks everyone, especially Kyra Davis and Meagan Battdorf, for all the work on the charter application and presentation. Miezio brought up the idea of a back-up plan in case there are delays or unforeseen obstacles with the Binsfeld purchase/build out. The Board agreed that the HOS should informally discuss this with the SBPS Superintendent and explore the possibility of continuing to rent the current space on a month to month basis.

12. Adjournment: The Board agreed by consensus to adjourn at 8:45 p.m.

President

Date

Secretary

Date