

**Leelanau Montessori Public School Academy
Regular Meeting
Monday, October 17, 2016 7:00 p.m.
310 Elm Street Suttons Bay, MI 49682**

1. Call to Order: President Bordeaux called the meeting to order at 7:00 p.m.

2. Roll Call: President-Bordeaux, Vice President-Macdonald, Secretary- Chaney, Trustee-Martin, Trustee-Bennett, Trustee-Miezio

Absent: Trustee-McConnell, Treasurer-Evans (arrived at 7:04 p.m.)

Others: Eric Royston-Head of School (HOS), Arden Wilson-Program Director, Beth Bassett- Recording Secretary, and Kallie Craker.

3. Additions/Approval of October 17, 2016 Agenda:

***MOVED BY MACDONALD SECONDED BY MARTIN TO APPROVE THE OCTOBER 17, 2016 AGENDA AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED***

4. Revisions/Approval of September 19, 2016 Regular Meeting Minutes:

***MOVED BY MACDONALD SECONDED BY MARTIN TO APPROVE THE SEPTEMBER 19, 2016 REGULAR MEETING MINUTES AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 2 MOTION CARRIED***

***Evans arrived at 7:04 p.m.**

5. Head of School Report: HOS Eric Royston reviewed his submitted HOS report. Royston reviewed the current enrollment, testing schedules, and teacher evaluation.

Old Business:

6. Committee Reports:

a. Academic Excellence: Martin reviewed her submitted report. A Parent Education Night will be held on November 3rd from 5:30-7:00 p.m. Dinner and childcare provided.

b. Facilities: Macdonald commented that no meeting was held and thanked Chemical Bank for painting the wall outside of the Primary class rooms.

c. Finance: Evans reviewed her submitted report. Evans commented that we had a loss of a few students and we are now being charged by Suttons Bay for band based on .13 FTE rather than a flat fee. The Board discussed closing the Comerica Bank account to consolidate into the Chemical Bank account and the following motion was made:

***MOVED BY CHANEY SECONDED BY MARTIN TO APPROVE CLOSING THE COMERICA BANK ACCOUNT AND CONSOLIDATE INTO CHEMICAL BANK PER RECOMMENDATION FROM WES SOUDEN FROM TCAPS.
AYES: ALL NAYS: NONE ABSENT: 1 OBSTAIN: 2 (Evans and Bennett- employees of Chemical Bank) MOTION CARRIED***

d. Fund Raising: Bordeaux reviewed her submitted written report. Bordeaux commented that the 5K was a huge success raising over \$6000. Wreath sales, Fall Family Gathering, and Dinner-to-Go are upcoming events.

e. Grant: Bennett reviewed her submitted written report. Bennett commented that they are looking for a grant to help fund band.

f. Governance: Chaney reviewed his submitted written report. Chaney commented that Leelanau Montessori is on the SB Board meeting agenda on Monday, October 24 and encouraged all Board members to attend. It was suggested to add the Board opening position to the newsletter.

g. Marketing: No meeting was held but the website is up and running.

MOVED BY CHANEY SECONDED BY MACDONALD TO ACCEPT ALL COMMITTEE REPORTS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

New Business:

7. Audit: Dave from Maner Costerisan reviewed the final audit for the 2015-16 school year. The Board was grateful that the fund balance exceeded 5% and there were no negative findings.

MOVED BY EVANS SECONDED BY BENNETT TO ACCEPT THE FINAL AUDIT PRESENTED BY MANER COSTERISAN AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

8. Public Comment: Kallie Craker questioned whether swim lessons were being held this year. Royston commented that he is in conversation with the YMCA and looking into the cost of providing swim lessons. Kallie commented that two of our families are certified swim instructors.

9. Board Comment: Bordeaux thanked Beth Bassett and Rebecca Creighton for their work with the budget. Bennett thanked everyone for their work on the 5K and what an awesome event it was.

10. Adjournment: The Board agreed by consensus to adjourn at 8:40 p.m.

President

Date

Secretary

Date