

**Leelanau Montessori Public School Academy
Regular Meeting
Monday, March 19, 2018 7:00 p.m.
310 Elm Street Suttons Bay, MI 49682**

1. Call to Order: President Bordeaux called the meeting to order at 7:00 p.m.

2. Roll Call: President Bordeaux, Vice President Macdonald, Secretary Chaney, Treasurer Evans, Trustee McConnell, Trustee Lutke, Trustee Miezio.

Others: Eric Royston-Head of School (HOS), Arden Wilson, Elizabeth Channer, and Troy Macdonald.

3. Additions/Approval of March 19, 2018 Agenda:

MOVED BY MACDONALD SECONDED BY MCCONNELL TO AMEND MARCH 19, 2018 AGENDA AND ADD ITEM #10 (BEER/WINE LICENSE – EVENING OF ART ON MAY 5TH) TO THE AGENDA.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

4. Public Comment: None.

5. Revisions/Approval of February 19th, 2018 minutes: This matter was postponed until the next Board meeting since the minutes were not posted for Board review.

6. Head of School Report: HOS Eric Royston reviewed his submitted HOS report. He mentioned that the M-STEP and NWEA standardized tests would be administered after spring break. He further discussed report cards, LMPA budget, enrollment numbers for school year 18/19 (current 110 with 81 students), the timeline for the Connie Binsfeld Building, and a month-to-month lease with Suttons Bay Public School (SBPS). There followed a lengthy discussion between the Board and HOS about the draft lease submitted by SBPS Superintendent including the terms, who should assist with negotiations, and engaging the SBPS Board. Miezio, Lutke, Macdonald and McConnell volunteered to assist the HOS with this process.

Old Business:

7. Committee Reports:

a. Academic Excellence: Miezio discussed an effort to survey the LMPA staff, parents and others for feedback. She also mentioned the process for the HOS evaluation and school implementation plan.

b. Facilities: Macdonald provided a brief update on the status of the Connie Binsfeld Building and financing.

c. Finance: Evans discussed moving some funds around in the budget, the role of the new 501(3)(c) non-profit foundation, and efforts to get USDA to secure a loan for the new building.

d. Fund Raising: Bordeaux mentioned that the new 501(3)(c) non-profit foundation will assume the work of the Fundraising Committee. She would like to discuss the role of the Fundraising Committee with the Governance Committee now that there is the Foundation to do fundraising. She briefed the Board on the Gail Robinson Scholarship that was recently established.

e. Grant: Bordeaux mentioned that they are working on a number of grants now and the Committee has recruited new members. The new foundation can apply for various grants based on its 501(3)(c) status that LMPA could not do so.

f. Governance: Chaney reviewed his submitted report with the Board.

g. Marketing: McConnell discussed marketing support for enrollment. Also, he discussed an effort to get advertising time on radio as a public service announcement. Finally, he briefed the Board on an initiative to have students produce videos of LMPSA for the website.

MOVED BY MIEZIO SECONDED BY EVANS TO APPROVE THE COMMITTEE AND FINANCIAL REPORTS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

8. Future of the School: Various Board members provided updates on the future of the school. The Capital Campaign continues to raise funds for the new school – current balance is approximately \$66, 000.00. The fundraising team continues networking and seeking to raise the necessary funds for a down payment. The checklist items were submitted for the charter including a letter from the LMPSA attorney verifying the state of LMPSA. The HOS briefed the Board on the state of play for the new building and the challenges he faces. He discussed the site plan and potential financing with Chemical Bank or Forefront Bank. He also discussed the status of USDA guarantee and its process.

New Business:

9. Overnight trip to Leelanau Outdoor Center (LOC): Bordeaux briefed the Board on the upcoming overnight trip to LOC at the end of April.

MOVED BY MACDONALD SECONDED BY MCCONNELL TO APPROVE THE OVERNIGHT TRIP TO LEELANAU OUTDOOR CENTER APRIL 27TH-29TH.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

10. Beer/Wine License for Evening of Art Fundraising Event on May 5th:

MOVED BY LUTKE SECONDED BY MIEZIO TO APPROVE RESOLUTION #5 -2018 TO AUTHORIZE BORDEAUX TO SEEK A BEER/WINE LICENSE FOR THE EVENING OF ART FUNDRAISING EVENT ON MAY 5TH.

ROLL CALL: BORDEAUX – YES, MACDONALD – YES, EVANS – YES, MIEZIO – YES, MCCONNELL – YES, LUTKE – YES, CHANEY – YES.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

11. Public Comment: Arden Wilson stated that she supports Board/staff retreats and looks forward to them in the future. She asked about posting Committee agendas and minutes. She likes the public service announcement on radio to advertise LMPSA. She clarified an item about a bathroom for the toddler room. She encouraged the Board to take a strategic approach for various years out. Ms. Wilson briefed the Board on her Montessori Coaching Training in St. Louis and outlined what could be applied at LMPSA. She believes LMPSA needs more coaching and mentoring of staff and focus on observation more.

12. Board Comment: Bordeaux thanked the Gathering Committee for the great pool party. She also briefed the Board on the nomination submissions for the HOS and Arden Wilson for MAPSA awards. Although they did not receive the awards she recognized their great support of LMPSA.

13. Adjournment: The Board agreed by consensus to adjourn at 9:00 p.m.

President

Date

Secretary

Date