

**Leelanau Montessori Public School Academy
Regular Meeting
Monday, December 18, 2017 4:00 p.m.
310 Elm Street Suttons Bay, MI 49682**

1. Call to Order: President Bordeaux called the meeting to order at 4:00 p.m.

2. Roll Call: President Bordeaux, Vice President Macdonald, Secretary Chaney, Trustee McConnell, Trustee Lutke (phone-in)

Absent: Treasurer Evans (excused), Trustee Bennett (excused), Trustee Miezio (excused)

Others: Eric Royston (HOS), Beth Bassett, John Sanford

3. Additions/Approval of December 18, 2017 Agenda:
Bordeaux requested omitting items #10 and #11.

***MOVED BY MACDONALD SECONDED BY CHANEY TO APPROVE THE DECEMEBR 18, 2017 AGENDA AS AMENDED.
AYES: ALL NAYS: NONE ABSENT: 3 MOTION CARRIED***

4. Public Comment: John Sanford wished everyone Happy Holidays.

5. Revision/Approval of November 20, 2017 Regular Meeting Minutes:
MOVED BY MACDONALD SECONDED BY MCCONNELL TO APPROVE THE NOVEMBER 20, 2017 REGULAR MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 3 MOTION CARRIED

6. Revision/Approval of December 11, 2017 Special Meeting Minutes:

MOVED BY MACDONALD SECONDED BY LUTKE TO APPROVE THE DECEMBER 11, 2017 SPECIAL MEETING MINUTES AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 3 MOTION CARRIED

7. HOS Report: HOS Royston reviewed his written submitted report. Royston reviewed student achievement and the proposed budget amendment. Royston commented that the revised enrollment and seclusion and restraint policies are attached for review and to be voted on in January.

Old Business

8. Committee Reports:

a. Academic Excellence: Royston commented the committee met and discussed the head of school evaluation and school improvement plan. The committee agreed that the school improvement plan would be used to push forward student achievement. All agreed to start in March with the head of school evaluation process and discuss at the February Board retreat.

b. Facilities: Macdonald commented that the committee meets weekly on Mondays at 8:30 a.m. Kallie Craker and Anita Abbott continue to work on the bulletin boards and are discussing ideas for the new building. The next meeting will be held January 8th. The drawings will be ready for the Hop Lot event.

c. Finance: Bordeaux reviewed the submitted written report. Bordeaux commented that \$30,000 would be taken from the fund balance for the amendment and a projected 7.3% fund balance is projected. It was discussed the student activity account will need to write a check to the general fund to balance the \$10,000 local revenue line in the budget. Bordeuax would like to confirm that all monies stay with LMPSA in the transition of the charter. Royston will look at the current charter to confirm. Royston commented that he is in conversation with the current owner of the Binsfeld Building who is looking into additional financing options for the school.

d. Fund Raising: Bordeaux reviewed the submitted written report. Additionally, the committee is looking for a music performer for the Evening of Art.

e. Grant: The committee did not meet but Bordeaux stated that the Carls' Foundation and MEEMIC grants are being looked at.

f. Governance: Chaney reviewed the submitted written report. The Board discussed the current lease and asked Royston to contact the Suttons Bay superintendent one more time regarding lease options and extensions with a timeline stated for response. If there is no response then the Board would like a letter from our lawyers to be sent to Suttons Bay.

g. Marketing: McConnell commented that the committee met and discussed the budget, advertising, capital campaign, website, logo wear, and Great Schools. AJ to look into boosting rating on the Great Schools website.

MOVED BY MACDONALD SECONDED BY MCCONNELL TO APPROVE THE COMMITTEE NOTES AND FINANCIAL REPORTS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 3 MOTION CARRIED

9. Future of Our School

a. Capital Campaign: Bordeaux commented that the capital campaign has raised over \$60,000 and the committee is looking at re-strategizing.

b. Charter Update: Bordeaux commented that the attached checklist to be completed for Bay Mills should be done by mid-February so the lawyers have time to review. Bordeaux asked the Board to please review and help Royston to complete. Discussed re-igniting the food task force.

c. Facility: As discussed. Royston commented that Wes from TCAPS completed the three -year budget projection.

10. Omitted

11. Omitted

New Business

12. Preliminary Budget Amendment: The Board reviewed the preliminary budget and thanked Royston and Wes Souden for their hard work. The Board agreed that the budget revisions looked good and are pleased with the amendment.

13. Public Comment: Bassett commented that January is Board Appreciation month and there will be a celebration at 6:30 p.m. prior to next months Board meeting. Bordeaux commented that the 2% grant was submitted to GTB asking for \$100,000 for renovations and \$25,000 for native American language and experiences. McConnell asked the Board to be considering WOW factors to promote for the school.

14. Board Comment: Bordeaux thanked

15. Adjournment: The Board agreed by consensus to adjourn at 5:27 p.m.

President

Date

Secretary

Date