

**Leelanau Montessori Public School Academy
Regular Meeting
Monday, September 19, 2016 7:00 p.m.
310 Elm Street Suttons Bay Public Schools**

1. Call to Order: President Bordeaux called the meeting to order at 7:00 p.m.

2. Roll Call: President-Bordeaux, Vice President-Macdonald, Treasurer-Evans, Secretary- Chaney, Trustee-Martin, Trustee-Bennett, Trustee-Mezio, Trustee-McConnell

Others: Eric Royston-Head of School (HOS), Arden Wilson-Program Director and Kallie Craker.

3. Additions/Approval of September 19, 2016 Agenda: President Bordeaux requested additions and/or approval of the agenda.

***MOVED BY MACDONALD SECONDED BY MCCONNELL TO APPROVE THE AGENDA AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED***

4. Revisions/Approval of August 15, 2016 Regular Meeting Minutes:

***MOVED BY MACDONALD SECONDED BY MCMILLAN TO APPROVE THE AUGUST 15, 2016 REGULAR MEETING MINUTES AS PRESENTED.
AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED***

5. Head of School Report: HOS Eric Royston reviewed his submitted HOS report. Bordeaux questioned the HOS about the enrollment count he presented to the Board. They discussed how the HOS calculated the enrollment numbers. Macdonald asked the HOS why the BATA buses were picking up and dropping off students at St. Michaels Church and not on the school campus. HOS reported that the SBPS Superintendent, Chris Nelson, will not allow the BATA buses on campus nor will he allow a stop to be placed on the campus because that would encourage members of the public access to the school campus.

Old Business:

6. Committee Reports:

a. Academic Excellence: Martin discussed a LMPA alumni survey the Committee is preparing to send out. The Committee will seek feedback about former community member's impression of LMPA. Martin also discussed getting out info to parents about testing and what's happening in the classrooms prior to parent/teacher meetings. Further, the Committee would like to forward info about benchmark grades: K, 3rd and 6th.

b. Facilities: Macdonald discussed the "Chemical Cares" initiative/partnership with Chemical Bank (employees will assist LMPA with projects). She will make sure SBPS is aware of any projects. Macdonald also briefed the Board on the work bee assistance provided to LMPA and some follow-up projects related to the work bee. She also mentioned the need for more members on the Committee and need to support the Strategic Plan.

c. Finance: Evans discussed the final budget for October. She mentioned the annual audit is close to completion. LMPA finished the year in good shape with a 5.99% fund balance.

d. Fund Raising: Bordeaux discussed an idea regarding cards to celebrate Maria Montessori's birthday at the beginning of the school year. Unable to accomplish this year so need to look to next year for this proposal. She reported that the ice cream social was great. The school supplies fundraiser netted \$177. The funds will be used for teacher requests. Bordeaux provided an update on the Orchards at Sunset 5K Run fundraiser. Wreath sales will begin in October. The fall gathering will be held on October 29th at Bahle's Hut.

e. Grant: Bennett discussed various grants for various needs. She mentioned that she will talk to other committees soon to discuss their needs. The Committee is working to develop resources that will track its work and maintain a historical record for future review and use.

f. Governance: Chaney and Bordeaux provided an update on the proposal to meet with the SBPS Board. There is an offer to hold an informal meeting to discuss the forum and topics before a formal meeting. Bordeaux and Royston will continue this effort.

g. Marketing: McConnell discussed the new LMPA website. He stated that it is ready to launch and that Elizabeth and Beth will be provided training to maintain it. Also, it will be available on a mobile device. He also briefed the Board on efforts to adopt a highway section to clean up in Leelanau County. This is an ongoing effort that will benefit LMPA students.

MOVED BY MACDONALD SECONDED BY BENNETT TO ACCEPT FINANCIAL AND ALL COMMITTEE REPORTS AS PRESENTED.

AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED

New Business:

7. Audit Draft: Evans reported that the annual audit looks great. There are some suggestions regarding LMPA financial procedures. The audit is due to SBPS on October 1st. The auditor will call in to the Board meeting on October 17th and go over the audit report and recommendations with the Board. The ending fund balance is 5.99% of the total budget.

8. Strategic Plan: Chaney discussed the LMPA Strategic Plan and requested Committees to start reporting on goals outlined in the A3 model of the Strategic Plan. He also encouraged Board members to review the Plan.

9. Board Retreat: Bordeaux discussed a Board retreat to review the LMPA Strategic Plan and make adjustments/update as necessary. The retreat date will be Sunday, 4 December.

10. Public Comment: Kallie Craker spoke and encouraged the Board to identify the role of parents on Committees as they volunteer. Arden Wilson made 2 points: 1) she encouraged the Board to share the Strategic Plan with the LMPA staff and meet with staff to discuss the Plan; and, 2) she offered to assist with outreach to LMPA alumni and supporters based on her experience over the years.

11. Board Comment: Bennett agreed that with the idea to share the Strategic Plan with the LMPA staff. Bordeaux expressed gratitude for recent volunteer efforts.

12. Adjournment: The Board agreed by consensus to adjourn at 8:45 p.m.

President

Date

Secretary

Date