BAY MILLS
COMMUNITY COLLEGE
CHARTER SCHOOLS OFFICE

TRANSMITTED VIA ELECTRONIC MAIL

April 20, 2020

Arden Wilson
Leelanau Montessori Public School Academy
7401 East Duck Lake Road
Lake Leelanau, MI 49653

Re: Approval of **Continuity of Learning and COVID-19 Response Plan ("Plan")**

Dear Ms. Wilson:

I am pleased to inform you that the Plan for Leelanau Montessori Public School Academy ("Academy") has been approved by Bay Mills Community College and will be transmitted by our office to the State Superintendent of Public Instruction and the State Treasurer. The Plan is effective as of March 16, 2020. You may proceed with Plan implementation for the remainder of the 2019-2020 school year and, if applicable, other elements that affect the 2020-2021 school year.

Please also proceed with the following next steps:

- To fulfill one of the required assurances, immediately add a copy of the approved Plan, assurances document, and budget outline to the Academy's website. An approved copy of the Plan is attached and can be found in Epicenter.

- Present the Plan to the Academy's Board of Directors ("Academy Board") at its next scheduled meeting. At that meeting, the Academy Board should approve any necessary amendments to the Academy's 2019-2020 budget or other relevant agreements needed to implement the Plan. In accordance with the Terms and Conditions of the Academy's charter contract ("Contract"), the approved Plan shall constitute Contract amendment number 1 to the Contract upon approval by the Academy Board. This Contract amendment will remain in effect as long as the Plan remains in effect. Attached please find a draft resolution form for the Academy Board to use in approving the Plan and Contract amendment.

If the Academy requires an amendment to the Plan, please contact me to initiate that process.

Thank you for all your efforts to keep student learning moving forward in these trying times. If you have any further questions or need additional support, please do not hesitate to contact us.

Sincerely,

Mariah Wanic

Mariah Wanic
Director of Charter Schools
Bay Mills Community College

Attachments
Plan
Academy Board Resolution

Cc: Colleen Macdonald, Board President