

P.O. Box 838 Suttons Bay, MI 49682 (231) 271-8609

Leelanaumontessori.org email: [info@leelanaumontessori.org](mailto:info@leelanaumontessori.org)

2018-2019 Leelanau Montessori Application

Child’s First Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother/Guardian Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City, State, Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father/Guardian Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City, State, Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sibling’s Name and Ages\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rates: $44/Full Day $30/Half Day

Your child’s contract is based on the option you choose and the LMPSA calendar based on 180 days.

**Primary Community Three and Four Years Old Options**

Morning 8:10 a.m. – 11:10 a.m.

Afternoon 12:10 p.m. – 3:10 p.m.

Full Day 8:10 a.m. – 3:10 p.m.

**Two Full Days and One Half Day:**

\_\_\_\_\_ Monday & Tuesday All Day, Wednesday Morning

\_\_\_\_\_ Thursday & Friday All Day, Wednesday Afternoon

\*(every other Friday is a half day)

**Five Day:**

\_\_\_\_\_ Five Full Days

\_\_\_\_\_ Five Half Days Mornings

\_\_\_\_\_ Five Half Days Afternoons

**Toddler Community Options**

(15 months – 3 Years Old)

Morning 8:10 a.m. – 11:10 a.m.

Full Day 8:10 a.m. – 3:10 p.m.

Check One:

\_\_\_\_\_ Two Mornings

\_\_\_\_\_ Two Full Days

\_\_\_\_\_ Three Mornings

\_\_\_\_\_ Three Full Days

\_\_\_\_\_ Five Mornings

\_\_\_\_\_ Five Full Days

Preferred Days: M T W Th F (not guaranteed)

**Elementary Community**

\_\_\_\_\_ 1st Grade \_\_\_\_\_2nd Grade \_\_\_\_\_3rd Grade \_\_\_\_\_4th Grade \_\_\_\_\_5th Grade \_\_\_\_\_6th Grade

**Primary Community Young Fives & Kindergarten**

(must be five years old by 9/1/18 or have a signed waiver and five years old by 12/1/18)

\_\_\_\_\_ Monday through Friday All Day **No Cost**

**New and Returning Students**

Please fill out the application and return to the office. If your child will be younger than five years old by September 1, 2018, a $50 non-refundable enrollment deposit is required with your completed application. Please review the LMPSA Enrollment Policy located on the LMPSA website at leelanaumontessori.org, under Our Board, Board Policies, Policy 8023.

**Preschool Information**

**Tuition Assistance**

We at Leelanau Montessori want to offer families as many payment options as possible to help fund their child’s preschool tuition. Below are options that may apply to your families situation. If you have any questions please feel free to call the office to discuss which option may be the best fit for your family.

**Michigan Department of Health and Human Services (MDHHS) Funding**

Leelanau Montessori cooperates with the Michigan Department of Health and Human Services Child Care Funding Program. If your child is between the ages of 15 months and four years old and you feel your family may qualify for this funding, please contact the MDHHS office in Traverse City or go on-line to: <http://michigan.gov/mdhhs/>.

**Financial Aid**

Leelanau Montessori has financial aid funds to help cover the cost of preschool tuition. We participate with the MDHHS and are licensed by the State of Michigan to provide childcare for qualifying families. The funds received from MDHHS do not cover the total cost of tuition but we do have a financial aid fund that can help cover the additional portion of the tuition. Please notice that each family must apply to MDHHS and receive a determination first. Not qualifying for MDHHS does not mean you will not receive financial aid funds from the school. Please go to the Leelanau Montessori website under Admissions to find the Financial Aid Policy and Procedure.

**Sibling Discount**

Leelanau Montessori offers a 5% sibling discount for the youngest child.

**Child Care Contract**

Your child’s preschool contract is based on the schedule option you chose and the LMPSA calendar of 180 days. The office will count the days that your child is scheduled to attend and calculate the tuition for the year. The first payment will be due September 15th for the 2018-2019 school year. You will have the option of choosing a one-time payment, three payments, or ten monthly payments. LMPSA offers a 10% tuition discount for one-time (pre-paid) payment. If you fall more than one month behind in payments your child will not be permitted to attend until that payment is received or other payment arrangements have been made. All tuition contract payments will be made through a direct withdrawal from your bank account.

**Commitment**

Leelanau Montessori values all families and appreciates each families commitment to our school. By signing below, you are acknowledging you are submitting this application in good faith and will notify the school in a timely matter if plans to enroll your child change in any way.

Parent or Guardian Signature Date